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**The arrangements for transfer credit recorded in this Transfer Guide apply to courses or programs taken during the 2007-2008 academic year (September 1, 2007 to August 31, 2008). Credit for courses taken prior to the 2007-2008 academic year are governed by the appropriate Transfer Guide for the year in which courses were taken.**

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**The Newfoundland and Labrador Transfer Guide is available online at**

**[www.edu.gov.nl.ca/council/](http://www.edu.gov.nl.ca/council/)**

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The information compiled for this publication involved the cooperation of numerous individuals in the province's public secondary and post-secondary institutions, and the Department of Education. The Council on Higher Education extends its sincere gratitude to these individuals for their contribution.

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## *Introduction*

The Transfer Guide is an annual publication of the Council on Higher Education through its Articulation, Transfer and Admissions Committee (ATAC). This, the fourteenth edition of the guide is for the 2007-2008 academic year. The Transfer Guide was designed as a guidance tool to be used in conjunction with other post-secondary education and training planning resources. The guide lists established transfer of credit precedents available to students in Newfoundland and Labrador.

The arrangements for transfer credit recorded in this Transfer Guide apply to courses or programs taken during the 2007-2008 academic year (September 1, 2007 to August 31, 2008). **Credit for courses taken previously is normally governed by the appropriate Transfer Guide for the year in which courses were taken. Students who have interrupted their studies or spread them out over a longer period of time should seek advice from the institution which the student wishes to enter to determine the current status of transfer arrangements.**

The Transfer Guide is available **ONLINE** through the Council on Higher Education homepage located at **[www.edu.gov.nl.ca/council/](http://www.edu.gov.nl.ca/council/)**. The electronic version includes a transfer database enabling students, faculty, administrators, and counselors to conduct a credit transfer search online.

Registrars, guidance counselors, high school teachers, instructors and most importantly students at the secondary and post-secondary levels will find the Transfer Guide to be a timely reference source to inform and assist in matters relating to the transfer of credit from one institution to another within the public post-secondary system. The Transfer Guide should prove to be an important resource for all those involved in post-secondary education and training in this province.

Copies of the 2007-2008 Transfer Guide can be obtained by contacting Registrar/Student Service offices of the public post-secondary institutions or by writing the Council on Higher Education.

Your comments and suggestions for future publications are welcomed. If you have any questions or concerns please feel free to contact the Council at the following address:

Council on Higher Education  
4th Floor, West Block, Confederation Building  
P.O. Box 8700  
St. John's, NL  
A1B 4J6  
tel 709.729.5616  
fax 709.729.3590

## *How to Use the Transfer Guide*

The arrangements for transfer credit recorded in this Transfer Guide apply to courses or programs taken during the 2007-2008 academic year (September 1, 2007 to August 31, 2008). **Credit for courses taken previously is normally governed by the appropriate Transfer Guide for the year in which courses were taken. Students who have interrupted their studies or spread them out over a longer period of time should seek advice from the institution which the student wishes to enter to determine the current status of transfer arrangements.**

**Section 1** provides an overview of the public post-secondary system in the province.

**Section 2** of the Transfer Guide lists credit transfer arrangements on a sending institution basis. Due to the fact that transfer agreements between the public post-secondary institutions are not necessarily two-way, the tables in Section 2 are to be read from sending to receiving institution only.

**Example 1:** A student has successfully completed some courses at the College of the North Atlantic and wishes to find out if he/she can transfer any of those credits to Memorial University (St. John's/Sir Wilfred Grenfell College campuses).  
In this case, the College of the North Atlantic is the sending institution and Memorial University is the receiving institution.

*Here's how to find out if there are any credit transfer possibilities:*

- ☞ Go to **Page 16** where the College of the North Atlantic is the sending institution.
- ☞ Look to see if any courses successfully completed are listed in the sending column.
- ☞ If so, go across to where Memorial University (St. John's/Sir Wilfred Grenfell College campuses) is the receiving institution and the corresponding course to which credit transfer is granted.

**Example 2:**

A student has successfully completed some courses at Memorial University (St. John's/Sir Wilfred Grenfell College campuses) and wishes to find out if he/she can transfer any of those credits to the College of the North Atlantic.

In this case, the University is the sending institution and the College of the North Atlantic is the receiving institution

*Here's how to find out if there are any credit transfer possibilities:*

- ☞ Go to **Page 29** where Memorial University (St. John's/Sir Wilfred Grenfell College campuses) is the sending institution.
- ☞ Look to see if courses successfully completed are listed in the sending column.
- ☞ If so, go across to where the College of the North Atlantic is the receiving institution and the corresponding course to which credit transfer is granted.

*For more information refer to page 15.*

**IMPORTANT NOTE:** The courses listed in Section 2.1 are not necessarily available at all University and College campuses. Please consult the appropriate institutional calendar for more information.

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**Section 3** provides a listing of groups of courses which are transferable as a block to other post-secondary institutions.

**Section 4** provides transfer of credit information for three programs linked to high school: the Advanced Placement (AP) Program, the International Baccalaureate (IB) Program and the Adult Basic Education (ABE) Program.

**Section 5** provides an explanation of terms related to credit transfer.

**Section 6** provides a brief description of the admission requirements and transfer policies of each public post-secondary institution.

It should be noted that:

1. The 2007-2008 Transfer Guide identifies where special transfer agreements exist for similar courses.
2. The Transfer Guide indicates the *minimum* transfer of credit which is available for prior post-secondary educational experience upon admission to another post-secondary institution. Additional transfer of credit may be available on an individual basis.
3. The tables in Section 2 are to be read from sending institution to receiving institution only. Transfer agreements are not necessarily two-way.
4. The information in this Transfer Guide is the most recent available at the time of publication. However, due to ongoing negotiations between institutions there may be instances where information is incomplete. Updated information will be provided online at [www.edu.gov.nl.ca/council/](http://www.edu.gov.nl.ca/council/). Should questions arise, the user is encouraged to reference institutional calendars and consult with Registrar/Student Service Offices.
5. Transfer is sometimes possible for courses or programs not contained in this Transfer Guide. Such arrangements are generally considered on an individual basis. **Students seeking special consideration are advised to consult the Registrar/Student Service Offices at both the sending and receiving institutions.**
6. Where no entry or a blank space appears in the receiving institution column of the course-by-course tables in Section 2 of the guide, this indicates that no formal transfer arrangement or established precedent has been identified between the sending and receiving institution at the time of publication.



***Section 1: Overview of the Public Post-Secondary System***



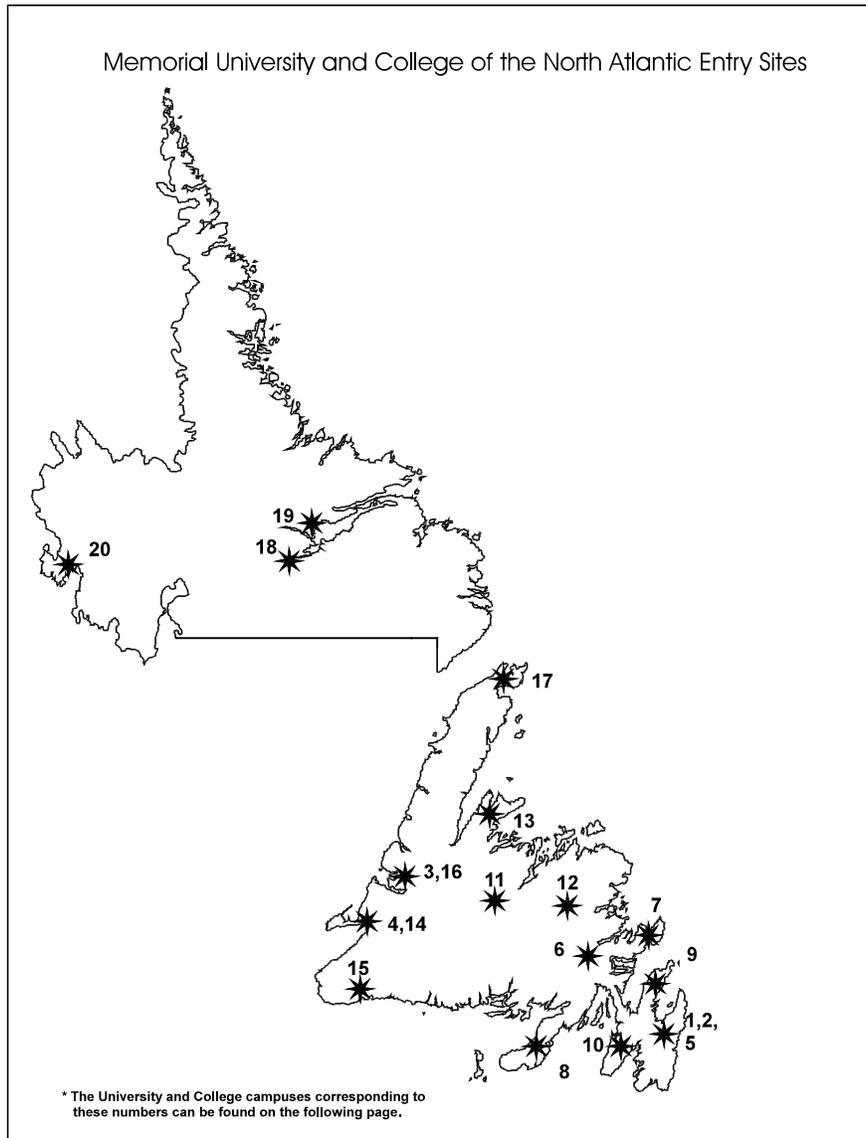
## 1.1 Recommended Points of First Contact

The Province's public post-secondary education system includes:

- Memorial University of Newfoundland (MUN) including the Fisheries and Marine Institute; and
- College of the North Atlantic

Other sectors of the post-secondary education system include:

- Apprenticeship Training; and
- Private Training Institutions



### Memorial University of Newfoundland (MUN)

(1) St. John's Campus  
Registrar's Office  
P. O. Box 4200  
St. John's, NL A1C 5S7  
Telephone: (709) 737-4431  
Fax: (709) 737-4893  
E-mail: badams@mun.ca  
Web Site: www.mun.ca

(2) Fisheries & Marine Institute of MUN  
Registrar's Office  
P. O. Box 4920  
St. John's, NL A1C 5R3  
Telephone: (709) 778-0380/1-800-563-5799  
Fax: (709) 778-0322  
E-mail: admissions@mi.mun.ca  
Web Site: www.mi.mun.ca

(3) Sir Wilfred Grenfell College  
Registrar's Office  
University Drive  
Corner Brook, NL  
A2H 6P9  
Telephone: (709) 637-6298/6206  
Fax: (709) 637-6250  
E-mail: info@swgc.mun.ca  
Web Site: www.swgc.mun.ca

### College of the North Atlantic

- For email addresses, consult the provincial College Web Site at [www.cna.nl.ca](http://www.cna.nl.ca)
- For information on College programs call 1-888-982-2268

(4) **Headquarters**  
P.O. Box 5400  
Stephenville, NL, A2N 2Z6  
Telephone: (709) 643-7701  
Fax: (709) 643-7808

#### Campus Locations:

(5) St. John's Campuses at:  
- Prince Philip Drive  
- Ridge Road  
- Seal Cove

P. O. Box 1693  
St. John's, NL, A1C 5P7  
Telephone: (709) 758-7284  
Fax: (709) 758-7304

(6) Clarenville Campus  
69 Pleasant St.  
Clarenville, NL, A5A 1V9  
Telephone: (709) 466-6900  
Fax: (709) 466-2771

(7) Bonavista Campus  
P.O. Box 670  
Bonavista, NL, A0C 1B0  
Telephone: (709) 468-2610  
Fax: (709) 468-2004

(8) Burin Campus  
P.O. Box 370  
Burin Bay Arm, NL, A0E 1G0  
Telephone: (709) 891-5600  
Fax: (709) 891-2256

(9) Carbonear Campus  
4 Pikes Lane  
Carbonear, NL, A1Y 1B5  
Telephone: (709) 596-6139  
Fax: (709) 596-2688

(10) Placentia Campus  
P.O. Box 190  
Placentia, NL, A0B 2Y0  
Telephone: (709) 227-2037  
Fax: (709) 227-7185

(11) Grand Falls-Windsor Campus  
P.O. Box 413  
Grand Falls-Windsor, NL, A2S 2J8  
Telephone: (709) 292-5600  
Fax: (709) 489-4180

(12) Gander Campus  
P.O. Box 395  
Gander, NL, A1V 1W8  
Telephone: (709) 651-4800  
Fax: (709) 651-3376

(13) Baie Verte Campus  
Baie Verte, NL, A0K 1B0  
Telephone: (709) 532-8066  
Fax: (709) 532-4624

(14) Bay St. George Campus  
P.O. Box 5400  
Stephenville, NL, A2N 2Z6  
Telephone: (709) 643-7838  
Fax: (709) 643-7734

(15) Port aux Basques Campus  
P.O. Box 760  
Port aux Basques, NL, A0M 1C0  
Telephone: (709) 695-3582  
Fax: (709) 695-2963

(16) Corner Brook Campus  
141 O'Connell Drive  
P.O. Box 822  
Corner Brook, NL, A2H 6H6  
Telephone: (709) 637-8530  
Fax: (709) 634-2126

(17) St. Anthony Campus  
P.O. Box 550  
St. Anthony, NL, A0K 4S0  
Telephone: (709) 454-3559  
Fax: (709) 454-8808

(18) Happy Valley-Goose Bay Campus  
P.O. Box 1720  
Station B  
Happy Valley, Labrador, A0P 1E0  
Telephone: (709) 896-6300  
Fax: (709) 896-6300/6301

(19) Northwest River Learning Centre  
P.O. Box 248  
North West River, Labrador, A0P 1M0  
Telephone: (709) 944-7328  
Fax: (709) 944-3872

(20) Labrador West Campus  
1 Campbell Drive  
Labrador City, Labrador, A2V 2Y1  
Telephone: (709) 944-7210  
Fax: (709) 944-6581

## 1.2 College of the North Atlantic

College of the North Atlantic is governed by a single provincial board and administered by a single headquarter's executive office with campus locations across the province.

The Comprehensive Arts and Science (CAS) Transfer: College-University program (formerly known as the College-University Transfer Year) is a Certificate program offered at the Burin, Carbonear, Grand Falls-Windsor, Happy Valley-Goose Bay and Labrador Campuses. The program has been developed through an agreement with Memorial University of Newfoundland; it provides students with the opportunity to complete a suite of courses for which they will gain credit from the College as well as from Memorial University. For more information please refer to **page 23**.

College of the North Atlantic is responsible for delivering educational services throughout the province. These include:

1. two and three-year programs leading to a Diploma;
2. one year post-graduate programs leading to an Advanced Diploma;
3. full-time, occupational courses leading to a Certificate;
4. basic literacy and academic upgrading programs (e.g., Adult Basic Education);
5. career enhancement and personal development programs;
6. courses conducted in formal institutional settings, and courses delivered in communities to meet local needs;
7. various skills training programs funded by Service Canada;
8. applied research and technology transfer;
9. courses conducted in partnership with other institutions such as Memorial University, the Marine Institute, community agencies, and the private sector; and
10. special interest, hobby and craft courses on evening, part-time, or workshop basis.

### 1.3 Memorial University of Newfoundland

Memorial University (MUN) is the province's only university. It is comprised of the **St. John's campus** and the **Fisheries and Marine Institute** located in St. John's; **Sir Wilfred Grenfell College** located in Corner Brook; a residential campus in **Harlow, England** and the Institute Frecker on the island of **St. Pierre**. Founded in 1925, Memorial University College was established to honour Newfoundland soldiers who died in the First World War. The College became a full-fledged university 24 years later. Today, Memorial University is one of Canada's most prominent centres of research and learning, educating students at the undergraduate and graduate levels.

The University has six faculties and seven schools offering degrees at various levels:

<u>Faculties:</u>	Arts Business Administration Education	Engineering and Applied Science Medicine Science
<u>Schools:</u>	Fine Arts (SWGK) Graduate Studies Music Nursing	Pharmacy Human Kinetics and Recreation Social Work

**Certificate** and **Diploma** programs available through the Division of Lifelong Learning in selected areas include the following:

- Business Administration
- Criminology
- Information Technology
- Library Studies
- Newfoundland Studies
- Public Administration

**Memorial's Campuses:**

The **St. John's campus** of Memorial University is the largest of the five campuses where students may pursue studies in six faculties - Arts, Science, Education, Medicine, Engineering and Applied Science and Business Administration - and seven schools - Continuing Education, Nursing, Pharmacy, Human Kinetics and Recreation, Social Work, Music, and Graduate Studies.

The **Fisheries and Marine Institute of Memorial University** offers degree, diploma, certificate and other programs in the areas of Fisheries and Marine Science and Technology; including Canada's only degree program in Maritime Studies, and the university's Bachelor of Technology program.

At **Sir Wilfred Grenfell College**, students can complete four year degree programs in Arts, Science, Nursing and Fine Arts. The Bachelor of Arts degree is available in Environmental Studies, English, Historical Studies, Humanities, Psychology, Social/Cultural Studies and Tourism Studies and the Bachelor of Arts (Honours) may be completed in Psychology. The Bachelor of Science and Bachelor of Science (Honours) are offered in Environmental Science, General Science and Psychology and the University's four year Bachelor of Nursing degree program is offered in conjunction with Western Regional School of Nursing in Corner Brook. Bachelor of Fine Arts degree is conferred in Visual Arts and Theatre. Grenfell recently introduced the Bachelor of Education (Primary/Elementary) fast-track option. As well, students may choose to complete the first year of the University of New Brunswick's Forest Resource program at Grenfell. In addition, many degree programs offered at the St. John's campus can be started at Grenfell.

Memorial's campus in **Harlow, England** hosts co-op students in Business and Engineering, and Education students during the professional year of their program. Specialized programs are also offered for students in Nursing, the Humanities and the Social Sciences.

Memorial also has study abroad programs in St. Pierre and Europe, and formal exchange programs with universities in Canada and abroad.

A variety of credit and non-credit courses are available from Memorial using **distance techniques and technology**. For more information on Memorial's **Distance Education** courses, please contact Distance Education and Learning Technologies (DELT) at (709) 737-8700.

**Bachelor of Nursing (Collaborative) Program:**

The Bachelor of Nursing (Collaborative) Program is designed to prepare nurses who are able to meet the future challenges of nursing practice. This program is being offered at three locations: Memorial University of Newfoundland School of Nursing (St. John's), the Centre for Nursing Studies (St. John's) and Western Regional School of Nursing (Corner Brook). The Centre for Nursing Studies and the Western Regional School of Nursing offer other programs in addition to the Bachelor of Nursing (Collaborative) Program.

For further information please contact:

- World Wide Web address: [www.mun.ca](http://www.mun.ca)
- E-mail: [admissions@mun.ca](mailto:admissions@mun.ca)
- Telephone: (709) 737-4431

## **1.4 Apprenticeship Training**

Apprenticeship training involves on-the-job training under the supervision of a qualified tradesperson, and periods of in-school training to learn the technical knowledge required to become competent in an occupation. The number and the length of on-the-job and in school technical training periods varies depending upon the occupation. When training in an occupation through the apprenticeship system, the individual becomes an apprentice by having an Apprenticeship Memorandum of Understanding registered with the Department of Education's Division of Institutional and Industrial Education. For more information on Apprenticeship training please contact the Division of Institutional and Industrial Education at (709) 729-2729.

## **1.5 Private Training Institutions**

A complete list of Private Training Institutions can be obtained by contacting the Advanced Studies Branch of the Department of Education at (709) 729-3100.

***Section 2: Transfer of Credit Arrangements by Sending Institution***



## 2.1 Course-by-Course Transfer of Credit Arrangements Between Public Post-Secondary Institutions

The transfer arrangements in Section 2 apply to courses or programs taken during the 2007-2008 academic year (September 1, 2007 to August 31, 2008). **Credit for courses taken previously is normally governed by the appropriate transfer guide for the year in which courses were taken. Students who have interrupted their studies or spread them out over a longer period of time should seek advice from the institution which the student wishes to enter to determine the current status of transfer arrangements.**

The tables in Section 2 are to be read from sending to receiving institution only. Transfers are not necessarily two-way.

Sending Institution	Receiving Institution	
College of the North Atlantic	Fisheries & Marine Institute of Memorial University	Memorial University (St. John's and Sir Wilfred Grenfell College Campuses)
Communications I CM1400	Communication Skills 1102	Business 2000
Communications II CM1401	Communication Skills 1201	

Here's how this table is read, **from sending to receiving**....

☞ A student who has successfully completed Communications CM1400 **AND** CM1401 at a campus of the College of the North Atlantic will receive credit for Communication Skills 1102 **AND** 1201 at the Fisheries and Marine Institute of Memorial University or Business 2000 at Memorial University (St. John's/Sir Wilfred Grenfell College campuses).

This does not necessarily mean that....

☞ A student who has successfully completed Communication Skills 1102 **AND** 1201 at the Fisheries and Marine Institute of Memorial University or Business 2000 at Memorial University (St. John's/Sir Wilfred Grenfell College campuses) will receive credit for Communications CM1400 **AND** CM1401 at a campus of the College of the North Atlantic.

In order to determine if the reverse is true, you would go to **page 26** where the Fisheries and Marine Institute of Memorial University is the sending institution and to **page 29** where Memorial University (St. John's or Sir Wilfred Grenfell College campuses) is the sending institution, and look across to see if there is any corresponding credit transfer at the College of the North Atlantic (the receiving institution).

### Note:

The courses listed in the following tables are not necessarily available at all University and College campuses. Please consult the appropriate institutional calendar for more information.

### 2.1.1 College of the North Atlantic

Sending Institution	Receiving Institution	
College of the North Atlantic	Fisheries & Marine Institute of Memorial University	Memorial University (St. John's/ Sir Wilfred Grenfell College Campuses)
<b>Accounting</b>		
Financial Accounting I AC1260		Business 1101
Financial Accounting II AC2260		Business 3101
Financial Accounting 1240 <b>AND</b> Financial Accounting 2240 (or the former 2101 <b>AND</b> 2102 <b>OR</b> 2010 <b>AND</b> 2011)		Business 1101
Intermediate Accounting AC3220 (if AC1260 <b>AND</b> AC2260 completed)		Business 6110
Intermediate Accounting AC2220 <b>AND</b> Intermediate Accounting AC3220 (or the former 2012 <b>AND</b> 2013 <b>OR</b> 2118 <b>AND</b> 2119)		Business 3101
Managerial Accounting AC2250 (or the former 2016 <b>AND</b> 2017 <b>OR</b> 2112 <b>AND</b> 2113)		Business 2101
Managerial Accounting AC2600		Business 2101
<b>Biology</b>		
Biology BL1500 (or the former 1501)	Biology 1100	<sup>1</sup> Biology 1001
Biology BL2400 (or the former 1516) <b>AND</b> BL2401 (or the former 1508)		<sup>1</sup> Biology 3050 <b>AND</b> three unspecified credit hours (3rd yr. Level)
Biology BL2401 (or the former 1508)		<sup>1</sup> Biology 3050
<b>Business</b>		
Advanced Professional Selling MR2600		Business - three unspecified credit hours
Basic Management 2400 <b>AND</b> 2403		Business 2301
Basic Management 2401 <b>AND</b> 2402		Business 2301
Business Management 2163		Business 1000
Business Communications 1203 <b>AND</b> 1204		Business 2000
Business Correspondence 1102 <b>AND</b> Communication Skills 1101		Business 2000
Business Law LW1200		Business - 3 unspecified credit hours
Business Law 2103 <b>AND</b> 2104		Business 4000
Business Planning EP2200 (or the former 3401)		Business 5600

These tables are to be read from sending to receiving institution **only**. See example on page 15. Transfers are not necessarily two-way.

Sending Institution	Receiving Institution	
College of the North Atlantic	Fisheries & Marine Institute of Memorial University	Memorial University (St. John's/ Sir Wilfred Grenfell College Campuses)
Collective Agreement Administration HN2100 (or the former MN2320)		Business - three unspecified credit hours
Communications I CM1400 (or the former 1180)	Communication Skills 1102	Business 2000
Communications II CM1401 (or the former 1280)	Communication Skills 1201	
Communications CM2200 <b>AND</b> CM2300		Business 2000
Communications 1203 <b>AND</b> 1204 (or the former 1100) Technical Report Writing 4316 <b>AND</b> Oral Communications 1206		Business 2000
Communications 1704 <b>AND</b> 2704 <b>AND</b> Oral Communications 1110 <b>AND</b> Writing Communications 1106		Business 2000
Communication Skills 1125 <b>AND</b> 1126 <b>AND</b> 1225 <b>AND</b> 1226		Business 2000
Communication Skills 1200 <b>AND</b> 1300		Business 2000
Compensation and Benefits HN2200 (or the former MN2330)		Business - three unspecified credit hours
Consumer Behaviour MR1500		Business 5200
Current Topics in Human Management HN3110 (or the former MN2360)		Business - three unspecified credit hours
Dispute Settlement HN2110		Business - three unspecified credit hours
Entrepreneurial Studies EP1100 (or the former 3400)		Business 1600
HN 1400 Occupational Health and Safety		Business – three unspecified credit hours
Human Resource Management HN1230 <b>AND</b> HN1240 (or the former HN1200 <b>OR</b> MN1300)		Business 4320
Human Resource Information Systems HN 1300 (or the former CP 4480)		Business - three unspecified credit hours
Human Resource Planning HN2210		Business - three unspecified credit hours
International Marketing MR2700		Business 7240
Introduction to Business EP1110 (or the former MN1100 or 2060)		Business 1000
Introduction to Industrial Relations HN1100 (or the former MN1110)		Business 3320

These tables are to be read from sending to receiving institution **only**. See example on page 15. Transfers are not necessarily two-way.

Sending Institution	Receiving Institution	
<b>College of the North Atlantic</b>	<b>Fisheries &amp; Marine Institute of Memorial University</b>	<b>Memorial University (St. John's/ Sir Wilfred Grenfell College Campuses)</b>
Labour & Employment Law LW1210		Business - three unspecified credit hours
Marketing MR 2110		Business 1201
Marketing I MR1100 (or the former 2040)		Business 1201
Marketing II MR2100 (or the former 2041)		Business 2201
Marketing Research MR2300		Business 6200
Marketing Communications MR2400		Business 6210
Organizational Behaviour PS2340 (or the former PS1310 and PS2310)		Business 2301
Personal Finance FN1100 (or the former AC2410)		Business - three unspecified credit hours
Business Finance FN2110		Business 4500
Production & Operations Management MA3700		Business 3401
Public Finance EC2500 <b>AND</b> EC2501		Business 5530
Recruitment and Selection HN2130		Business 6312
Retailing MR2200		Business 7210
Strategic Management MN2600		Business 7000
Technical Report Writing 1103 <b>OR</b> 1106 <b>AND</b> Oral Communications 1108 <b>OR</b> 1110		Business 2000
Training and Development HN2150		Business 6021
Venture Management EP2300		Business - three unspecified credit hours
Workplace Safety Legislation SE1060 <b>OR</b> HN 1400		Business - three unspecified credit hours

These tables are to be read from sending to receiving institution **only**. See example on page 15. Transfers are not necessarily two-way.

Sending Institution	Receiving Institution	
<b>College of the North Atlantic</b>	<b>Fisheries &amp; Marine Institute of Memorial University</b>	<b>Memorial University (St. John's/ Sir Wilfred Grenfell College Campuses)</b>
<b>Chemistry</b>		
Chemistry CH1120	Chemistry 1100 <b>AND</b> 1200	Chemistry 1010
Chemistry CH1121		
Chemistry CH2331		Chemistry 1001
Chemistry CH1200 (or the former 1414)		Chemistry 1200
Chemistry CH1201 (or the former 1415) <b>AND</b> CH2200		Chemistry 1001
<b>Computer Science</b>		
Computer Programming CP1360		Computer Science 1700
Computer Programming CP2270		Computer Science - three unspecified credit hours (2 <sup>nd</sup> year level)
Computer Programming CP2280		Computer Science 1710
Networking Fundamentals CR1100		Computer Science 4759
Computer Technology CT1125		Computer Science - three unspecified credit hours (2 <sup>nd</sup> year level)
Computer Programming CP1120		Computer Science 1700
Computer Technology CT3130		Computer Science 1710
Computer Technology CT1100		Computer Science 2752
Computer Programming CP2120		Computer Science - three unspecified credit hours (2 <sup>nd</sup> year level)
Computer Programming CP2260		Computer Science 2752
Computer Technology CT3110		Computer Science - three unspecified credit hours (2 <sup>nd</sup> year level)
Computer Technology CT2330		Computer Science 1700
Computer Programming CP1103		Computer Science 1700
Computer Technology CT1120		Computer Science - three unspecified credit hours (1 <sup>st</sup> year level)
Computer Technology CT2110		Computer Science - three unspecified credit hours (2 <sup>nd</sup> year level)
<b>Earth Sciences</b>		
Geology GE1100		<sup>3</sup> Earth Science 1000
Geology GE1500 <b>AND</b> GE1501		<sup>3</sup> Earth Science 1000

These tables are to be read from sending to receiving institution **only**. See example on page 15.  
Transfers are not necessarily two-way.

Sending Institution	Receiving Institution	
<b>College of the North Atlantic</b>	<b>Fisheries &amp; Marine Institute of Memorial University</b>	<b>Memorial University (St. John's/ Sir Wilfred Grenfell College Campuses)</b>
Geoscience SI1200		<sup>3</sup> Earth Science 1000
Geology GE1101		<sup>3</sup> Earth Science - three unspecified credit hours (1 <sup>st</sup> yr. level)
Geology GE2200 <b>AND</b> GE2300 <b>AND</b> MT2200 <b>AND</b> MT2201		<sup>3</sup> Earth Science - three unspecified credit hours (2 <sup>nd</sup> yr. level)
Geology GE2600 <b>OR</b> WA2411 <b>OR</b> GE2500		<sup>3</sup> Earth Science - three unspecified credit hours (2 <sup>nd</sup> yr. level)
Geology GE1100 <b>OR</b> GE2400		<sup>3</sup> Geography - three unspecified credit hours (1 <sup>st</sup> yr. level)
<b>Economics</b>		
Economics EC1300		Economics - three unspecified credit hours (2nd yr. Level)
Economics EC 1400		Economics 2070
Microeconomics EC1100 (or the former 2065 or 2114) <b>AND</b> EC1200 (or the former 2066 or 2115)		Economics - three unspecified credit hours (2nd yr. Level)
<b>Engineering</b>		
Electrical Fundamentals I 1184 <b>OR</b> 4303 <b>OR</b> Electrotechnology I ET1100	Electrotechnology 1100	
Electrical Fundamentals II 1284 <b>OR</b> 4309 <b>OR</b> Electrotechnology II ET1101	Electrotechnology ELTK 1200M	
Electronic Analog Communications CE2250	Electronic Communications 2100	
Electronic Devices AE1200	Electronics (Electronic Devices) 1100	
Engineering Graphics EG1100 (or the former 1187)	Engineering Graphics 1100	
Engineering Graphics EG1110 <b>AND</b> EG1430	Engineering Graphics 1100	
Fabrication Techniques CI1300	Electrical Practice (Fabrication Techniques) 1100	
Fluid Mechanics FM2100	Fluid Mechanics FLDS 2100M	
Instrumentation Controls and Automation CI1211	Instrumentation Controls and Automation CNTL 2202M	

These tables are to be read from sending to receiving institution only. See example on page 15. Transfers are not necessarily two-way.

Sending Institution	Receiving Institution	
<b>College of the North Atlantic</b>	<b>Fisheries &amp; Marine Institute of Memorial University</b>	<b>Memorial University (St. John's/ Sir Wilfred Grenfell College Campuses)</b>
<b>Mathematics</b>		
Mathematics I MA1100 <b>OR</b> Mathematics MA1700	<sup>5</sup> Mathematics 1100	
Mathematics II MA1101	Mathematics 1101	
Mathematics I 1181 <b>OR</b> Mathematics 1216	Mathematics 1100	
Mathematics II 1281 <b>OR</b> Mathematics 1226	Mathematics 1101	
Mathematics MA2100	Mathematics 1200	<sup>4</sup> Mathematics 1000
Mathematics 1234		Mathematics 1000
Mathematics 1236		Mathematics 1000
Mathematics 1241		Mathematics - three unspecified credit hours (1st yr. Level)
Mathematics 1242		Mathematics - three unspecified credit hours (1st yr. Level)
Mathematics 2738 <b>AND</b> Statistics 1724		Statistics 2500
<b>Physics</b>		
Physics 1150 <b>AND</b> 1230 <b>AND</b> 1231		Physics 1020 <b>AND</b> 1021
Physics I PH1100	Physics 1100	Physics 1020
Physics II PH1101	Physics 1200	
Physics II PH1101 <b>AND</b> Electrotechnology ET1100		Physics 1021
Physics 1182 <b>OR</b> 1313	Physics 1100	Physics 1020
Physics 1282 <b>OR</b> 1315	Physics 1200	Physics 1021
Physics 1325 <b>AND</b> 1326 <b>AND</b> 1327		Physics 1020 <b>AND</b> 1021
<b>Psychology</b>		
Child Development EE1200 (or the former 2521) <b>AND</b> EE1201 (or the former 2522) <b>AND</b> EE2200 (or the former 2523) <b>AND</b> EE2201 (or the former 2524)		Psychology 2010 <b>AND</b> 2011 ( <b>OR</b> 2025 <b>AND</b> three unspecified credit hours)
Psychology 2200 <b>OR</b> 3303		Psychology 2010 <b>OR</b> 2025
<b>Statistics</b>		
Statistics MA1600 <b>OR</b> MA1670 (or the former 2053 <b>OR</b> 2126)	Statistics 2107M, Statistics 2108M	Statistics 2500
Statistics MA1610 <b>OR</b> MA1670 (or the former 1225)		Statistics 2500

These tables are to be read from sending to receiving institution **only**. See example on page 15. Transfers are not necessarily two-way.

Sending Institution	Receiving Institution	
<b>College of the North Atlantic</b>	<b>Fisheries &amp; Marine Institute of Memorial University</b>	<b>Memorial University (St. John's/ Sir Wilfred Grenfell College Campuses)</b>
Statistics MA2600 (or the former 2054 or 2127)		Statistics 2501
Statistics MA3300		Statistics 2500
Statistics 1630		Statistics 2500

<sup>1</sup> Provided a grade of 60% is achieved.

<sup>2</sup> No credit for Computer Science "Major".

<sup>3</sup> Provided a grade of 75% is achieved.

<sup>4</sup> Transfer credit is not automatic: award of credit will be considered on an individual basis only.

<sup>5</sup> Provided a grade of 60% is achieved.

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These tables are to be read from sending to receiving institution only. See example on page 15.  
Transfers are not necessarily two-way.

## 2.1.2 Comprehensive Arts and Science Transfer: College-University Credit Transfer Agreements

The Comprehensive Arts and Science (CAS) Transfer: College-University Program (formerly known as the College-University Transfer Year) is a Certificate program offered at the Burin, Carbonear, Grand Falls-Windsor, Happy Valley-Goose Bay and Labrador Campuses of College of the North Atlantic. The program has been developed through an agreement with Memorial University of Newfoundland; it provides students with the opportunity to complete a suite of courses for which they will gain credit from College of the North Atlantic as well as from Memorial University.

The following table provides a list of the College courses within the program that are transferable to Memorial University and constitute the equivalent of a first year of university studies. For more information on the program and its courses, please contact College of the North Atlantic at 1-888-982-2268.

Sending Institution		Receiving Institution
College of the North Atlantic	Prerequisite(s) for College Course	Memorial University
<b>Biology</b>		
Biology BL1170	No prerequisite	Biology 1001
Biology BL1171	College Biology BL1170 <b>OR</b> BL 1500 <b>OR</b> MUN Biology 1001	Biology 1002
<b>Chemistry</b>		
Chemistry CH1130	None, but high school Chemistry is recommended. However, mathematical skills will be required, and students with low marks in high school Level III Academic Mathematics (e.g., less than 70%) are strongly recommended to upgrade their math background before doing any Chemistry courses. Co-requisite: Mathematics course is strongly recommended.	Chemistry 1010
Chemistry CH1131	College Chemistry CH1130 <b>OR</b> MUN Chemistry 1010	Chemistry 1011
Chemistry CH1140	At least 75% in high school Chemistry 3202 and a pass in high school Advanced Mathematics 3205. Co-requisite: College Mathematics MA1130 (MUN Mathematics 1000) <b>OR</b> MA2100 <b>OR</b> MA2102 A Physics course would be helpful especially for students who did not take Physics in high school.	Chemistry 1050
Chemistry CH1141	College Chemistry CH1140 <b>AND</b> Mathematics MA1130 <b>OR</b> MA2100 <b>OR</b> MA2102; <b>OR</b> MUN Chemistry 1050 <b>AND</b> Mathematics 1000 <b>OR</b> 1081	Chemistry 1051
Chemistry CH1150	College Chemistry CH1131 <b>OR</b> MUN Chemistry 1011	Chemistry 1031
<b>Earth Science</b>		
Earth Sciences EH1100	No Prerequisite	Earth Sciences 1000
Earth Sciences EH1101	College Earth Sciences EH1100 <b>OR</b> MUN Earth Sciences 1000	Earth Sciences 1001

These tables are to be read from sending to receiving institution **only**. See example on page 15. Transfers are not necessarily two-way.

Sending Institution		Receiving Institution
<b>College of the North Atlantic</b>	<b>Prerequisite(s) for College Course</b>	<b>Memorial University</b>
Earth Sciences EH1102	College Earth Sciences EH1100 <b>OR</b> MUN Earth Sciences 1000	Earth Sciences 1002
<b>Economics</b>		
Economics EC1140	Preferably the same prerequisites as College Mathematics 1104 <b>OR</b> MUN Mathematics 1090	Economics 2010
Economics EC1150	Preferably the same prerequisites as College Mathematics 1104 <b>OR</b> MUN Mathematics 1090	Economics 2020
<b>English</b>		
English CM1120	Minimum of 60% in high school Language 3101 <b>AND</b> a minimum of 60% in <b>EITHER</b> high school Thematic Literature 3201 <b>OR</b> Literary Heritage 3202 <b>OR</b> high school English 3201 (minimum of 60%)	English 1080 or 1000
English CM1135	College English CM1120 <b>OR</b> MUN English 1080	English 1101 or 1001
English CM1145	College English CM1120 <b>OR</b> MUN English 1080	English 1110 or 1001
English CM1155	College English CM1120 <b>OR</b> MUN English 1080	English 1102 or 1001
English CM1165	College English CM1120 <b>OR</b> MUN English 1080	English 1103 or 1001
<b>Folklore</b>		
Folklore EL1150	No prerequisite	Folklore 1000
Folklore EL1320	College Folklore 1150 <b>OR</b> MUN Folklore 1000	Folklore 2401
<b>French</b>		
French 1420	No prerequisite	French 1500
French 1430	College French EL1420 <b>OR</b> MUN French 1500 <b>OR</b> High School French 3200	French 1501
French 1440	College French EL1430 <b>OR</b> MUN French 1501	French 1502
<b>Mathematics</b>		
Mathematics MA1104	High School Level III Academic Mathematics <b>OR</b> Advanced Mathematics <b>AND</b> acceptable score on Mathematics Placement Test	Mathematics 1090
Mathematics MA1120	High School Level III Academic Mathematics <b>OR</b> Advanced Mathematics <b>AND</b> acceptable score on Mathematics Placement Test	Mathematics 1050
Mathematics MA1121	High School Level III Academic Mathematics <b>OR</b> Advanced Mathematics <b>AND</b> acceptable score on Mathematics Placement Test	Mathematics 1051

These tables are to be read from sending to receiving institution **only**. See example on page 15. Transfers are not necessarily two-way.

Sending Institution		Receiving Institution
<b>College of the North Atlantic</b>	<b>Prerequisite(s) for College Course</b>	<b>Memorial University</b>
Mathematics MA1130	High School Level III Academic Mathematics <b>OR</b> Advanced Mathematics <b>AND</b> acceptable score on Mathematics Placement Test	Mathematics 1000
Mathematics MA1131	College Mathematics MA1130 <b>OR</b> MUN Mathematics 1000	Mathematics 1001
<b>Physics</b>		
Physics PH1120	High school Level III Academic Mathematics with a minimum mark of 70% <b>OR</b> a pass in high school Level III Advanced Mathematics <b>OR</b> College Mathematics 1104 (MUN Mathematics 1090). College Mathematics 1104 (MUN Mathematics 1090) may be taken concurrently.	Physics 1020
Physics PH1121	College Physics PH1120 <b>OR</b> MUN Physics 1020 <b>AND</b> College Mathematics MA1130 <b>OR</b> MUN Mathematics 1000. College Mathematics MA1130 (MUN Mathematics 1000) may be taken concurrently.	Physics 1021
Physics PH1130	High School Physics 2204 <b>AND</b> 3204 <b>AND</b> College Mathematics MA1130 (MUN Mathematics 1000). College Mathematics MA1130 (MUN Mathematics 1000) may be taken concurrently.	Physics 1050
Physics PH1131	College Physics 1130 (MUN Physics 1050) <b>OR</b> College Physics 1120 (MUN Physics 1020) with a minimum grade of 65% <b>AND</b> College Mathematics MA1131 (MUN Mathematics 1001). College Mathematics MA1131 (MUN Mathematics 1001) may be taken concurrently.	Physics 1051
<b>Psychology</b>		
Psychology PS1150	No prerequisite	Psychology 1000
Psychology PS1151	College Psychology PS1150 <b>OR</b> MUN Psychology 1000	Psychology 1001
<b>Science</b>		
Science SI1500	No prerequisite	Science 1150
Science SI1501	No prerequisite	Science 1151
<b>Sociology</b>		
Sociology SC1150	No prerequisite	Sociology 2000
Sociology SC1160	No prerequisite	Sociology 2270
<b>Women's Studies</b>		
Women's Studies WM 1100	No prerequisite	Women's Studies 2000

These tables are to be read from sending to receiving institution **only**. See example on page 15. Transfers are not necessarily two-way.

### 2.1.3 Fisheries and Marine Institute of Memorial University

Sending Institution	Receiving Institution	
Fisheries and Marine Institute of Memorial University	College of the North Atlantic	Memorial University (St. John's/Sir Wilfred Grenfell College Campuses)
<b>Biology</b>		
Biology 1100 (or the former 111)	Biology BL1500	<sup>1</sup> Biology 1001
Biology 2100 (or the former 121)		<sup>1</sup> Biology - three unspecified credit hours (1 <sup>st</sup> year level)
Microbiology 2201 (or the former 221)	Biology BL 2400 <b>AND</b> BL 2410	<sup>1</sup> Biology 3050
<b>Chemistry</b>		
Chemistry 1100	Chemistry I CH1120	Chemistry - three unspecified credit hours
Chemistry 1200		
<b>Communications</b>		
Communication Skills 23	Written Communications I CM1203	
Communication Skills 111 <b>AND</b> 121	Communications CM1400 <b>AND</b> 1401 <b>OR</b> CM1100 <b>AND</b> CM2100	Business 2000
<b>At least two</b> of Communication Skills 111, 121, 211, 221		Business 2000
Communication Skills 1100	Communications I CM1400	Business 2000
Communication Skills 1200	Communications II CM1401	
Communication Skills 2100	Communication Skills CM2410 <b>AND</b> CM2420 <b>OR</b> CM2400	
<b>Computer Science</b>		
Computer Applications 113	Introduction to Computers MC3115	
Computer Applications 1100	Computer Applications MC1150	
<b>Engineering</b>		
College Skills (Student Success) 1100 <b>AND</b> College Skills (Career Orientation) 1200 <b>OR</b> 1100	Student Success & Career Exploration SD1100	
Digital Fundamentals 3106	Digital Electronics DP1100	
Digital Logic 2102	Digital Electronics DP1100	
Electrical Practice 2300	Electrical Practice PE2100	

These tables are to be read from sending to receiving institution **only**. See example on page 15. Transfers are not necessarily two-way.

Sending Institution	Receiving Institution	
<b>Fisheries and Marine Institute of Memorial University</b>	<b>College of the North Atlantic</b>	<b>Memorial University (St. John's/Sir Wilfred Grenfell College Campuses)</b>
Electrotechnology 227	Physics 1321	
Electrotechnology 1100	Electrotechnology I ET1100	
Electrotechnology 1200	Electrotechnology II ET1101	
Engineering Graphics 1100	Engineering Graphics EG1100	
Fluids 3100	Hydraulics and Pneumatics FM 3100	
Food Engineering 211 <b>AND</b> 311 <b>AND</b> 321		Biochem 2000
Food Chemistry 222 <b>AND</b> 311 <b>AND</b> 321		Biochem 3402
Hydraulics 312 <b>AND</b> 322	Hydraulics WA1100	
Materials and Processes 2100	Materials and Processes I CF1100	
Problem Solving 2100	Problem Solving CG2500	
<b>Mathematics</b>		
Mathematics 1100	Mathematics MA1100 <b>OR</b> MA1700	
Mathematics 1101 <b>AND</b> 1200	Mathematics MA1101	<sup>2</sup> Mathematics 1000
Mathematics 111 <b>AND</b> 121 <b>AND</b> 211 <b>AND</b> 221 <b>OR</b> 111 <b>AND</b> 124 <b>AND</b> 211 <b>AND</b> 224	Mathematics MA1100 <b>OR</b> MA1700 <b>AND</b> MA1101	Mathematics 1000 <b>AND</b> 1001
Mathematics 111 <b>AND</b> 121 <b>AND</b> 211 <b>AND</b> 223	Mathematics MA1100 <b>OR</b> MA1700 <b>AND</b> MA1101	Mathematics 1000 <b>AND</b> 1001
Mathematics 118 <b>AND</b> 128		Mathematics -three unspecified credit hours (1 <sup>st</sup> year level)
Mathematics 118 <b>AND</b> 128 <b>AND</b> 218 <b>AND</b> 228 <b>OR</b> 118 <b>AND</b> 128 <b>AND</b> 218 <b>AND</b> 229		Mathematics 1000 <b>AND</b> 1001
Mathematics 211 <b>AND</b> 221 <b>AND</b> 234		Mathematics 1000 <b>AND</b> 1001
<b>Physics</b>		
Physics 1100 <b>OR</b> 1050	Physics I PH1100	
Physics 1100	Physics 1100, 1120	Physics 1020
Physics 1200	Physics II PH1101	
Physics 1200 <b>OR</b> 1051 <b>AND</b> Electrotechnology 1100 <b>AND</b> 1200	Physics II PH1101 <b>OR</b> PH1200 <b>AND</b> Electrotechnology ET1100 <b>AND</b> ET1101	
Physics 1200 <b>AND</b> Electrotechnology 1100		Physics 1021

These tables are to be read from sending to receiving institution **only**. See example on page 15. Transfers are not necessarily two-way.

Sending Institution	Receiving Institution	
<b>Fisheries and Marine Institute of Memorial University</b>	<b>College of the North Atlantic</b>	<b>Memorial University (St. John's/Sir Wilfred Grenfell College Campuses)</b>
<b>Statistics</b>		
Statistics 211	Mathematics MA 1670	Statistics 2500
Statistics 4100	Mathematics MA 1670	Statistics 2510

<sup>1</sup> Provided a grade of 60% is achieved.

<sup>2</sup> Transfer credit is not automatic: award of credit will be considered on an individual basis only.

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These tables are to be read from sending to receiving institution **only**. See example on page 15. Transfers are not necessarily two-way.

## 2.1.4 Memorial University of Newfoundland (St. John's and Sir Wilfred Grenfell College)

Sending Institution	Receiving Institution	
Memorial University (St. John's/SWGC Campuses)	College of the North Atlantic	Fisheries and Marine Institute of Memorial University
<b>Biology</b>		
Biology 1001	Biology BL1170 <b>OR</b> Biology BL1500	Biology 1100
Biology 1002	Biology BL1171	
Biology 3050	Biology BL2410, BL2400	
Biology 3053	Biology BL2410	
Biology 3540	Biology BL1300	
Medicine 310A/B	Biology BL1501, BL2100	
Nursing N1002 <b>AND</b> 1012	Biology BL1501, BL2100	
Physical Education 2310 <b>AND</b> 2320	Biology BL1510, BL2100	
<b>Business</b>		
Business 1000 (or the former 2001)	Introduction to Business EP1110	Business and Organizational Management BSMG 3200M
Business 1101 <b>AND</b> Business 3101	Financial Accounting I AC1240 <b>OR</b> AC1260	
Business 1201	Marketing I MR1100	
Business 1600	Consumer Behaviour MR1500	
Business 2000		Communication Skills 1201 (subject to the successful completion of Communication Skills 1102)
Business 2101	Managerial Accounting AC2250 <b>AND</b> AC3250	
Business 2201	Marketing MR2100	
Business 2301	Organizational Behaviour PS2340	
Business 3101	Financial Accounting II AC2240 <b>OR</b> AC2260	
Business 3320	Industrial Relations HN1100	
Business 3401	Productions and Operations Management MA3700	
Business 4000	Business Law LW1200 <b>OR</b> Real Estate Law 6551	
Business 4320	Human Resource Management HN1200, HN1230 (HRM I) <b>AND</b> HN1240 (HRM II)	

These tables are to be read from sending to receiving institution **only**. See example on page 15. Transfers are not necessarily two-way.

Sending Institution	Receiving Institution	
Memorial University (St. John's/SWGC Campuses)	College of the North Atlantic	Fisheries and Marine Institute of Memorial University
Business 4500	Business Finance FN2110	
Business 5200	Consumer Behaviour MR1500	
Business 6021	HN2150 Training and Development	
Business 6022	HN2130 Recruitment and Selection	
Business 6100	Intermediate Accounting AC2220	
Business 6110	Intermediate Accounting AC3220	
Business 6120	Income Tax AC1350	
Business 6200	Marketing Research MR2300	
Business 6210	Marketing Communications MR2400	
Business 6220	MR1600 Professional Selling	
Business 7210	Retailing MR2200	
Business 7240	International Marketing MR2700	
Business 7250	MR2800 Business-to-Business Marketing	
Business 7310	HN3110 Current Topics in HRM	
Business 7320	HN2100 Collective Agreement Administration	
Business 7321	HN2110 Dispute Settlement	
<b>Chemistry</b>		
Biochemistry 2010	Basic Foods II HS1120	
Biochemistry 2011	Basic Foods II HS1121	
Biochemistry 2101	Organic Chemistry/Biochemistry CH2320	
Biochemistry 3200	Basic Nutrition FH1100	
Biochemistry 3201	Basic Nutrition FH1101	
Chemistry 1010 (or the former 1000) OR 1200	Chemistry CH1120 OR CH1200	Chemistry 1100
Chemistry 1011 (of the former 1001)	Chemistry CH1121 OR CH1201	Chemistry 1200
Chemistry 1001	Chemistry CH1121 OR CH1201 AND CH 2200	
Chemistry 1031	Chemistry CH2200	
Chemistry 1050	Chemistry CH1120 OR CH 1200	Chemistry 1100
Chemistry 1051	Chemistry CH1121 OR CH1201 AND CH2200	Chemistry 1200

These tables are to be read from sending to receiving institution **only**. See example on page 15. Transfers are not necessarily two-way.

Sending Institution	Receiving Institution	
Memorial University (St. John's/SWGC Campuses)	College of the North Atlantic	Fisheries and Marine Institute of Memorial University
<b>Computer Science</b>		
Computer Science 1700	Computer Programming CP1120	
Computer Science 2602	MS DOS CP3110	
Computer Science 2752	Computer Programming CP1150	
<b>Earth Science</b>		
Earth Science 1000 (or the former 1010)	Geology GE1100	
Earth Science 1001 (or the former 1011)	Geology GE1101	
<b>Economics</b>		
Economics 2010	Microeconomics EC1100	
Economics 2020	Macroeconomics EC1200	
<b>Education</b>		
Education 2040 <b>OR</b> 2041	Oral Communications CM2200	
Education 3220 <b>AND</b> 3240 <b>OR</b> 2610	Psychology PS2200	
<b>Engineering</b>		
Engineering 1312 <b>AND</b> 2312		Mechanics 2101M
Engineering 1313 <b>AND</b> 2313		Mechanics 2101M
Engineering 1313 <b>AND</b> 2313		Mechanics 2102M
Engineering 1333	Electrotechnology ET1100	
Engineering 1422	Computer Applications MC1100	
Engineering 1502	Engineering Graphics EG1100	
Engineering 1503 <b>AND</b> 2502	Engineering Graphics EG1100	Engineering Graphics 1100
Engineering 3610	Geology GE1100	
Engineering 4102		Engineering Economics BSMG 3101M
Engineering 4312	Strength of Materials 3431 <b>OR</b> CF2500	
Surveying Field School 470W	Plane Surveying SU1200	
<b>Forestry</b>		
Forestry 2401	Forestry Ecology EY2200	
<b>French</b>		
French 1050	French EL1130	

These tables are to be read from sending to receiving institution **only**. See example on page 15. Transfers are not necessarily two-way.

Sending Institution	Receiving Institution	
Memorial University (St. John's/SWGC Campuses)	College of the North Atlantic	Fisheries and Marine Institute of Memorial University
<b>Geography</b>		
Geography 3150	Geology GE1101	
<b>History</b>		
History/Visual Arts 2700	Art History I HY1100	
History/Visual Arts 2701	Art History II HY1101	
History 3120	History HY1300	
<b>Mathematics</b>		
Mathematics 1000	Mathematics MA1100 OR MA1700 AND MA1101	Mathematics 1100 AND MA1101
Mathematics 1001	Mathematics II MA2100	Mathematics 1200
Mathematics 1050 AND 1051	Mathematics MA1500	
Mathematics 1090	Mathematics MA1100 OR MA1700	
<b>Physics</b>		
Physics 1000 OR 1040 OR 1050 OR 1020 (or the former 1200)	Physics I PH1100, PH1120	
Physics 1001 OR 1041 OR 1051 OR 1054 OR 1021 (or the former 1201)	Physics II PH1101 OR PH1121 OR PH 1200 AND PH 1201	
Physics 1050 OR 1020 (or the former 1200)	Physics PH1100 OR PH1120	Physics 1100
Physics 1051 OR 1054 OR 1021 (or the former 1201)	Physics PH1200 AND PH1201 OR PH1121	Physics 1200
<b>Political Science</b>		
Political Science 1000	Political Science PC1100	
Political Science 2710	Environmental Law & Policy EN2300	
<b>Psychology</b>		
Psychology 1000	Psychology PS1100	
Psychology 1001	Psychology PS1101	
Psychology 2010 OR 2610 OR 2625 OR Education 3220 AND 3240	Psychology PS2200	
Psychology 2011 OR 2025	Child Development EE1200 AND EE1201	
Psychology 2012	Child Development EE2200 AND EE2201	

These tables are to be read from sending to receiving institution only. See example on page 15. Transfers are not necessarily two-way.

Sending Institution	Receiving Institution	
<b>Memorial University (St. John's/SWGC Campuses)</b>	<b>College of the North Atlantic</b>	<b>Fisheries and Marine Institute of Memorial University</b>
Psychology 2900 <b>OR</b> 2925	Statistics MA1670	
<b>Sociology</b>		
Sociology 1000	Sociology SC1100	
Sociology 2000	Sociology SC1100 <b>OR</b> Industrial Relations HR2130	
Sociology 2230	Sociology SC1121	
Sociology 2270	Family Studies I EE1300	
Sociology 3290	Canadian Criminology CJ2101	
Sociology 3395	Canadian Criminal Justice System CJ2100	
Introduction to Social Work 2700	Introduction to Human Services HR1200	
<b>Statistics</b>		
Statistics 2500 <b>OR</b> 2510 <b>OR</b> 2550	Statistics MA1670	Statistics 2107M
Statistics 2501 <b>OR</b> 2560	Statistics MA2600	
Statistics 2510		Mathematics 2103

These tables are to be read from sending to receiving institution **only**. See example on page 15. Transfers are not necessarily two-way.

## 2.2 Credit Transfer Involving Other Agencies and Organizations

The following tables provide information on the exemption policies and/or credit transfer arrangements extended to provincial public post-secondary institutions by other agencies and organizations.

### ***Department of Education, Institutional and Industrial Education Division, Industrial Training Section***

Department of Education's Industrial Training Section is responsible for the registration of Apprentices in Newfoundland and Labrador. Course credits will be awarded to Apprentices registered in a program offering of a recognized training institution. For more information on Apprenticeship training, please contact the Division of Institutional and Industrial Education at (709) 729-2729.

<b>Sending Institution</b>	<b>Receiving Institution</b>
<b>Department of Education, Industrial Training Section</b>	<b>College of the North Atlantic</b>
<b>Electronic Engineering Technology (Instrumentation)</b>	
Direct Current DC Theory ER-1140 Series and Parallel Circuits ER-1150 Voltage Drop and Power Loss ER-1170 Single Phase Theory ER-1180	Electrotechnology ET-1100
Single Phase Theory ER-1180 Three Phase Theory ER-1190	Electrotechnology ET-1101
Process Measurement ER-2156	Process Measure I CI-2800
Process Measurement ER-2156	Process Measure II CI-2801
Process Control ER-2196	Process Control I CI-2810
Process Control ER-2196	Process Control II CI-2811
Electronics ER-1732	Electronic Devices AE-1200
PLC Fundamentals ER-2170 Programming PLC's ER-2180 PLC Process Applications ER-1790	PLC Program DP-3100
PLC Process Applications ER-1790 Distributed Control Systems ER-2200 DCS Process Applications ER-1780	Computer Control Systems CI-3830

Sending Institution	Receiving Institution
College of the North Atlantic	Department of Education, Industrial Training Section
<b>Industrial Instrument Mechanic</b>	
Industrial Instrumentation Practices PE-2700	Occupational Health and Safety TS-1510
Industrial Instrumentation Practices PE-2700	WHMIS TS-1520
Industrial Instrumentation Practices PE-2700	First Aid TS-1530
Fabrication Technique CI-1300 Industrial Instrumentation Practices PE-2700	Hand Tools ER-1110
Electrotechnology ET-1100	Direct Current (DC) Theory ER-1140
Electrotechnology ET-1100	Series and Parallel Circuits ER-1150
Industrial Instrumentation Practices PE-2700 Electrotechnology ET-1100 Electrotechnology ET-1101	Voltage Drop and Power Loss ER-1170
Electrotechnology ET-1100 Electrotechnology ET-1101	Single-Phase Theory ER-1180
Electrotechnology ET-1101	Three-Phase Theory ER-1190
Industrial Communication Systems CE-2800 Process Measure I CI-2800 Process Measure II CI-2801 Industrial Instrumentation Practices PE-2700	Signal Transmission ER-1710
Electronic Devices AE-1200 Analog Electronics AE-2300 Analog Electronics AE-2301 Digital Electronics DP-1110 Industrial Electronic and Power Systems MP-3130	Electronics ER-1732
Electrical Machines and Devices MP-2100	Motors ER-1760
Chemistry CH-1120 Chemistry CH-1121 Introduction to Process Analysis CI-1500 Process Analysers CI-3820	Process Analyzers ER-1770
Industrial Electronic and Power Systems MP-3130 PLC Program DP-3100 Human Machine Interface Development CE-2900	PLC Process Applications ER-1790
Process Measure I CI-2800 Process Measure II CI-2801	Process Measurement ER-2156
Industrial Electronic and Power Systems MP-3130	Solid State Drives ER-2160

Sending Institution	Receiving Institution
<b>College of the North Atlantic</b>	<b>Department of Education, Industrial Training Section</b>
Industrial Electronic and Power Systems MP-3130 PLC Program DP-3100 Human Machine Interface Development CE-2900	PLC Fundamentals ER-2170
Industrial Electronic and Power Systems MP-3130 PLC Program DP-3100 Human Machine Interface Development CE-2900	Programming PLC's ER-2180
Automatic Control Systems CI-3100 Process Control I CI-2810 Process Control II CI-2811	Process Control ER-2196
Instrumentation Hydraulics and Pneumatics CI-2240	Hydraulic Systems ER-2235

**Certified General Accountant (CGA) - Exemption Policy**

The table below provides an overview of courses in selected public post-secondary institutions in this province which receive exemption from the CGA Program. For further information on the CGA Program, please contact:

CGA Newfoundland and Labrador  
 Suite 201, 294 Freshwater Road,  
 St. John's, NL, A1B 1C1  
 Telephone: (709) 579-1863 or 1-800-563-2426  
 Fax: (709) 579-0838  
 E-mail: [gburgess@cga-newfoundland.org](mailto:gburgess@cga-newfoundland.org), URL: [www.cga-newfoundland.org](http://www.cga-newfoundland.org)

Mr. Gary Burgess, B. Comm., CGA  
 Executive Director

- OR -

Dianna Perry  
 Student Services Administrator  
 E-mail: [studentservices@cga-newfoundland.org](mailto:studentservices@cga-newfoundland.org)

Sending Institution		Receiving Agency or Organization
Memorial University (St. John's/Sir Wilfred Grenfell College Campuses)	College of the North Atlantic	CGA Courses
<b>Level 1</b>		
Business 1101 (or the former 2100 and 3100) <b>AND</b> Business 3101	Financial Accounting I /II AC1260 (or the former 2010 or 2101 or AC 1240) <b>AND</b> AC2260 (or the former 2011 or 2101)	Introductory Financial Accounting
Business 1201	Marketing 2110	Marketing
<b>Level 2</b>		
Business 6100	Intermediate Financial Accounting I AC2220	Financial Accounting 2 (FA2)
Business 2401 <b>AND</b> Statistics 2500	Statistics MA1670	Quantitative Methods 1 (QU1)
Business 2101	Managerial Accounting I AC2250 <b>AND</b> Managerial Accounting II AC3250	Management Accounting 1 (MA1)
Business 2000	Business Communications I CM1240 (former CM1100) <b>AND</b> Business Communications II CM1241 (former CM2100) <b>AND</b> Communications CM2200 <b>AND</b> Communications - Report Writing CM2300	Communications 1 (CM1)
<b>Level 3</b>		

Sending Institution		Receiving Agency or Organization
<b>Memorial University (St. John's/Sir Wilfred Grenfell College Campuses)</b>	<b>College of the North Atlantic</b>	<b>CGA Courses</b>
Business 6110	Intermediate Accounting II AC3220	Financial Accounting 3 (FA3)
Business 4500	Business Finance FN2110	Finance 1 & 2 (FN1 & FN2)
Computer Science 2801 <b>AND</b> Business 3700		Management Information Systems 1 (MS1)
Complete Degree*	Complete Diploma*	Business Case 1* (BC1)
<b>Level 4</b>		
Business 5160 and 7160		Management Accounting 2 (MA2)
Business 7110		Accounting Theory 1 (AT1)
Business 6120		Taxation 1 & 2 (TX1 & TX2)
Business 6130		Auditing 1 & 2 (AU1 & AU2)

Sending Institution	Receiving Institution
<b>CGA Courses</b>	<b>Memorial University (St. John's/Sir Wilfred Grenfell College Campuses)</b>
Financial Accounting 1 (FA1)	Business 1101, Business 3101
Management Accounting 1 (MA1)	Business 2101
Financial Accounting 2 (FA2)	Business 6100
Finance 1 & 2 (FN1 & FN2)	Business 4500
Financial Accounting 3 (FA3)	Business 6110
Financial Accounting 4 (FA4)	Business 7120
Management Accounting 2 (MA2)	Business 5160
Taxation 1 & 2 (TX1 & TX2)	Business 6120
Auditing 1 & 2 (AU1 & AU2)	Business 6130
Management Information Systems 1 & 2 (MS1 & MS2)	Business 3700
Law 1 (LW1)	Business – three unspecified credit hours
Accounting Theory 1 (AT1)	Business – three unspecified credit hours
Public Sector Financial Management (PF1)	Business 5530
Strategic Financial Management (PA2)	Business – three unspecified credit hours

All students are required to complete Financial Accounting 4 (FA4), Professional Applications 1 (PA1) and two PACE option courses.

The minimum acceptable average for CGA equivalent courses completed at the College of the North Atlantic or at Memorial University is 65%.

\* Transfer credit will only be awarded to students with a complete degree or diploma who are receiving transfer credits for all courses in Levels 1 to 3.

C - Challenge examination privilege only. All challenge examinations must be written within one year of enrolling in the CGA program. If the examination is not written or if it is failed, the students must complete the course in its entirety.

The Association may deny transfer credits for courses that are deemed to be out of date.

***Certified Management Accountant (CMA) Pre-Professional Program - Exemption Policy***

The table below provides an overview of courses in selected provincial public post-secondary institutions which receive exemption from the CMA Pre-Professional Program. Upon successful completion of the CMA Pre-Professional Program, students are qualified to take the CMA Entrance Examination which is offered nationally during June of each year. Successful completion of this examination enables students to become candidates in the CMA Accreditation Program. For further information on the CMA Accreditation Program, please contact:

Mr. Mark Bradbury, CMA  
Executive Director  
Society of Management Accountants of Newfoundland and Labrador  
Telephone: (709) 726-3652 Fax: (709) 745-6216  
E-mail: [cmanfld@nfld.com](mailto:cmanfld@nfld.com)

- OR -

Professor Shu-Lun Wong, Director  
CMA Program  
Faculty of Business Administration  
Memorial University of Newfoundland  
St. John's, NL A1B 3X5  
Telephone: (709) 737-8510 Fax: (709) 737-7680  
E-mail: [swong@mun.ca](mailto:swong@mun.ca)

Sending Institution		Receiving Agency or Organization
<b>St. John's Campus Memorial University</b>	<b>College of the North Atlantic</b>	<b>CMA Pre-Professional Program</b>
Business 1101 (or the former 2100 and 3100) <b>AND</b> Business 3101	Financial Accounting I/II AC 1260 (or the former 2010 or 2101) <b>AND</b> AC2260 (or the former 2011 or 2102)	Introductory Financial Accounting
Business 1201	Marketing 2110	Marketing
Statistics 2500 <b>AND</b> Statistics 2501 (or Business 2401)	Statistics for Business MA1670 (or the former 2053 or 2126) <b>AND</b> MA2600 (or the former 2054 or 2127)	Statistics/Quantitative Methods
Economics 2010 <b>AND</b> Economics 2020	Microeconomics EC1100 (or the former 2065 or 2114) <b>AND</b> EC1200 (or the former 2066 or 2115)	Economics
Computer Science 2801	Computerized Accounting AC2230 <b>AND</b> AC3230 <b>AND</b> Productivity Tools MC 1220/MC1221/MC2220	Introduction to Information Technology
Business 3700		Information Technology
Business 2301	Organizational Behaviour PS2340 (or the former 1603/1604 or 1703/2703 or PS 1310/2310)	Organizational Behaviour/Human Resources
Business 2101 (or the former 4100)	Managerial Accounting I AC2250 (or the former 2016 or 2112)	Introductory Management Accounting

Sending Institution		Receiving Agency or Organization
<b>St. John's Campus Memorial University</b>	<b>College of the North Atlantic</b>	<b>CMA Pre-Professional Program</b>
Business 4401		Operations Management
Business 4500 (or the former 4110)	Business Finance FN2110 (or the former 2020 or AC 2320)	Introduction to Corporate Finance & Financial Management
Business 4500 (or the former 4110)	Business Finance FN2110 (or the former 2020 or AC2320)	Introduction to Corporate Finance & Financial Management
Business 5500 (or the former 5140)		Corporate Finance & Financial Management
Business 6100/6110	Intermediate Accounting I AC2220 (if AC1260 <b>AND</b> AC2260 completed) <b>AND</b> Intermediate Accounting II AC3220	Intermediate Financial Accounting
Business 6120		Taxation
Business 6130		Internal Control
Business 5160		Intermediate Management Accounting
Business 7000	MN2600	Strategic Management
Business 7120		Advanced Financial Accounting
Business 7160		Advanced Management Accounting
Covered within the prerequisite courses for the CMA Strategic Leadership program.		International Business

## 2.3 Credit Transfer Involving Maritime Universities

The following tables provide a list of established transfer precedents between the College of the North Atlantic and various Maritime Universities. Please refer to Section 3: Program or Block Transfer for information regarding the transferability of credits from other universities to Memorial University (Pan-Canadian Transfer Protocol).

Sending Institution	Receiving Institution
<b>Acadia University</b>	<b>College of the North Atlantic</b>
Business Communications 1210	Communications CM2100
Chemistry 1013	Chemistry CH1120
Economics 1013 AND 1023	Engineering Economics EC1700
English 1206	Communications CM2100
Math 1013	Mathematics MA1100
Math 1023	Mathematics MA1101
Physics 1013	Physics PH1101
Psychology 1023	Psychology PS1101

Sending Institution	Receiving Institution
<b>Dalhousie University</b>	<b>College of the North Atlantic</b>
Commerce 1101 <b>AND</b> Commerce 1102	Accounting AC1300
Biology 1000R	Biology BL1100
Chemistry 1100R	Chemistry CH1121
Computer Science 1410B	Computer Science CT2600
Mathematics 1000A	Mathematics MA1100
Mathematics 1000B OR Math 1000C	Mathematics MA1101

Sending Institution	Receiving Institution
<b>Mount St. Vincent</b>	<b>College of the North Atlantic</b>
Psychology 100	Psychology PS1100
Sociology 100	Sociology SC1100

Sending Institution	Receiving Institution
<b>University College of Cape Breton</b>	<b>College of the North Atlantic</b>
Communications 105	Communications CM1400 <b>AND</b> CM1401
Mathematics 135	Mathematics MA1640
Physics 2208	Physics PH1101

<b>Sending Institution</b>	<b>Receiving Institution</b>
<b>Mount Allison</b>	<b>College of the North Atlantic</b>
Computer Science 1771	Microcomputers MC1100

<b>Sending Institution</b>	<b>Receiving Institution</b>
<b>Sir Francis Xavier University</b>	<b>College of the North Atlantic</b>
Biology 130	Biology BL1100
Geology 170	Geology GE1100
Chemistry 1882	Chemistry CH1120
Computer Science CS2503	Computer Programming CP1100
Computer Science CS2803	Computer Programming CP2310
Computer Science CS1035	Computer Programming CP2600
EE2773	Electrotechnology ET1101
Statistics 1213	Mathematics MA2800
Computer Science CS1043	Microcomputers MC1100

<b>Sending Institution</b>	<b>Receiving Institution</b>
<b>St. Mary's University</b>	<b>College of the North Atlantic</b>
Chemistry 203.2	Chemistry CH1120 AND CH1121
English 201.2	Communication Skills CM1500
Mathematics 210.1	Mathematics MA1100
Physics 205.0	Physics PH1100
Psychology 200.1	Psychology PS1100
Sociology 210.1	Sociology SC1100

<b>Sending Institution</b>	<b>Receiving Institution</b>
<b>University of New Brunswick</b>	<b>College of the North Atlantic</b>
Chemistry 1882	Chemistry CH1120
Computer Studies 1035	Computer Programming CT2600
Computer Studies 2053	Computer Programming CT1100
Forestry 1901	Communication Skills CM1400
Physics 1911	Physics PH1100

Sending Institution	Receiving Institution
<b>University of PEI</b>	<b>College of the North Atlantic</b>
English 101	Communications CM1200

### ***Section 3: Program or Block Transfer***



### 3. Program or Block Transfer

For the most part, credit transfer involving public post-secondary institutions in this province occurs on a course-by-course basis. There are, however, program or block transfer arrangements also available to students (see following tables). **For more information consult the appropriate institutional calendar or Registrar/Student Service Offices.**

#### ***Within the Province***

<b>Sending Institution</b>	<b>Receiving Institution</b>
<b>Program or Block</b>	<b>Block of Credit Granted</b>
3-year Engineering Technology Diploma Program completed at the College of the North Atlantic or Fisheries & Marine Institute with an overall average of 75%.	First year University at Memorial University with eligibility for application to Term 1, Bachelor of Engineering Degree Program.
3-year Diploma Program in Nursing Education - R.N. completed in Hospital Schools of Nursing.	45 unspecified credit hours in the Bachelor of Nursing Program at Memorial University.
Graduates from MUN holding an appropriate Bachelor of Science Degree.	May be considered for advanced standing to the 2nd year of the Medical Laboratory program at the College of the North Atlantic. Limited spaces are available due to severe space restrictions.
A total of six (6) years of training and work experience in an occupational area.	A maximum of 30 credit hours towards the Diploma/Degree of Bachelor of Education (Post Secondary) at Memorial University.
3-year Engineering Technology Diploma program in Naval Architecture or Marine System Design completed at the Fisheries & Marine Institute with an overall average of at least 75%.	May be admitted to a Bridging Program offered by the Faculty of Engineering and Applied Science at Memorial University and if successful will be promoted to academic Term 4 of the Ocean and Naval Architectural Engineering Degree Program.
Completion of a Diploma in either Nautical Science or Marine Engineering Technology at the Fisheries and Marine Institute.	Entry into a 39 credit hour Bachelor of Maritime Studies (BMS) Degree Program at Memorial University.
3-year Environmental Technology Diploma completed at the College of the North Atlantic (Corner Brook campus).	45 unspecified credit hours and entry into year 2 of the Environmental Science, Bachelor of Science Degree program offered at Sir Wilfred Grenfell College.
Completion of the two-year Diploma in Community Recreation Leadership Program from the College of the North Atlantic.	May be admitted with advanced standing to the Bachelor of Recreation (Co-op) Degree Program at Memorial University.
Graduates of a three-year accredited diploma from the Fisheries & Marine Institute or the College of the North Atlantic in Health Sciences or Engineering Technology or a similar diploma taken from a recognized university/college and acceptable to the Admissions Committee. Signed articulation agreements are in place with the following institutions: Nova Scotia Community College, New Brunswick Community College (Bathurst, Moncton, St. John), Holland College (PEI), RCC College (ON), Cambrian College (ON), Red River College (MB) and Camosun College (BC).	Entry into a 39 credit hour Bachelor of Technology Degree Program at Memorial University.
Graduates of a three-year Business Management diploma program from the College of the North Atlantic.	May be considered for admission to Term 3 of the Bachelor of Commerce (Cooperative) Program at Memorial University May be considered for admission directly into the Bachelor of Business Administration or the Bachelor of Commerce (non-Cooperative) Program. If admitted, they will be required to complete a <u>minimum</u> of forty-five credit hours beyond those used towards their College Diploma.

Sending Institution	Receiving Institution
Program or Block	Block of Credit Granted
2-year Adventure Tourism Diploma Program completed at the College of the North Atlantic (or who are in their final semester of the program).	Students who are entering the Environmental Studies Program at Sir Wilfred Grenfell College will be given a total of 60 credit hours towards the 120 credit-hour degree program.
Civil Engineering Technology Diploma Program from College of the North Atlantic with an overall average of at least 75%.	May be admitted to a Bridging Program offered by the Faculty of Engineering and Applied Science at Memorial University and if successful will be promoted to academic Term 4 of the Civil Engineering Degree Program.
Electrical Engineering Technology Diploma Program or Electronics Engineering Technology Diploma Program from College of the North Atlantic with an overall average of at least 75%.	May be admitted to a Bridging Program offered by the Faculty of Engineering and Applied Science at Memorial University and if successful will be promoted to academic Term 4 of the Electrical or Computer Engineering Degree Program.
3-year Business Management diploma completed at College of the North Atlantic.	<p>Qualified graduates may be admitted* to the Bachelor of Business Administration program at Memorial University. Admission will be on the basis of block transfer with course requirements for completion of the BBA specified for each of the College business diploma programs. Diploma program graduates will be required to complete a minimum of 45 credit hours beyond those used for their college diploma.</p> <p>* Admission is limited and competitive and is based on overall academic performance.</p>
Mechanical Engineering Technology (Power) Diploma Program or Mechanical Engineering Technology (HVAC) Diploma Program from College of the North Atlantic with an overall average of at least 75%.	May be admitted to a Bridging Program offered by the Faculty of Engineering and Applied Science at Memorial University and if successful will be promoted to academic Term 4 of the Mechanical Engineering Degree Program.

**Outside the Province**

<b>Sending Institution</b>	<b>Receiving Institution</b>
<b>Program or Block</b>	<b>Block of Credit Granted</b>
Primary Technology Common First Year completed at the College of the North Atlantic and Fisheries & Marine Institute.	12 credits toward study at the Nova Scotia Agricultural College.
3-year Petroleum Engineering Technology Program completed at the College of the North Atlantic.	65 credits toward a Bachelor of Technology at Montana College of Mineral Science and Technology.
2-year Environmental Technology Program completed at the College of the North Atlantic.	2 years of the 3-year Environmental Technology Program at the University College of Cape Breton.
2-year Forestry Resources Technology Program completed at the College of the North Atlantic.	Advanced standing (11 courses) towards Bachelor of Science (Honors) in Forestry at Lakehead University.
Courses completed during first two years at Universities/Colleges that are ordinary members of the Association of Universities and Colleges of Canada (AUCC)	Course for course credit transfer at Memorial University to a maximum of 60 credit hours in accordance with the Pan-Canadian Protocol on the transferability of University credits.
Diploma of Applied Arts - Community Studies completed at the College of the North Atlantic.	1 year of 3-year Bachelor of Arts - Community Studies at the University College of Cape Breton.
Diploma of Applied Arts - Visual Arts completed at the College of the North Atlantic.	Up to 2 years of 4-year Bachelor of Fine Arts at the Nova Scotia College of Art and Design.
2-year Adventure Tourism Program completed at the College of the North Atlantic with an overall average of 80% and two letters of recommendation.	Eligible for admission of this second year of the four- year Outdoor Adventure Leadership program in the Bachelor of Physical and Health Education Degree at Laurentian University.
Completion of College of the North Atlantic Occupational Therapist Assistant Program with an overall 80% average.	May be awarded for purposes of application to the Bachelor of Science (O.T.) Program at Dalhousie University, the transfer equivalence of 3.0 credits.
Diploma in Business Management (Accounting, Human Resource Management, Marketing Options) completed at College of the North Atlantic.	Block Transfer of three years to the four year Bachelor of Business Administration Degree in Management at Northwood University, Michigan
Diploma in Business Administration (Accounting, General, Human Resource Management, Marketing Options) completed at College of the North Atlantic.	Block Transfer of two years to the four year Bachelor of Business Administration Degree in Management at Northwood University, Michigan
3-year Business Management Program (Accounting, Human Resource Management, Marketing options) completed at the College of the North Atlantic.	Graduates of the 3-year Business Management programs are eligible to enter the Bachelor of Business Administration program at University College of Cape Breton at the appropriate level and complete the BBA degree normally within one calendar year.
3-year Civil Engineering Technology diploma completed at the College of the North Atlantic.	60 credits towards a Bachelor of Science (Post-Diploma) degree at Athabasca University.

Sending Institution	Receiving Institution
Program or Block	Block of Credit Granted
3-year Engineering Technology Program completed at the College of the North Atlantic.	Advanced standing toward a Bachelor of Technology Degree at the University College of Cape Breton in related areas of Computer Systems; Petroleum; Manufacturing; Environmental Studies; Emergency Management. Programs can be completed in 12 months or less. Some courses can be completed by distance.
2-year Multimedia: Internet Development diploma completed at College of the North Atlantic.	42 credits towards a Bachelor of Science - Computing and Information Systems (Post-Diploma) degree at Athabasca University.
2-year diploma completed at College of the North Atlantic in <ul style="list-style-type: none"> <li>- Adventure Tourism</li> <li>- Community Studies</li> <li>- Graphic Design</li> <li>- Journalism</li> <li>- Multimedia: Digital Animation</li> <li>- Multimedia Courseware Development</li> <li>- Music Industry and Performance</li> <li>- Office Administration - Executive</li> <li>- Office Administration - Legal</li> <li>- Office Administration - Medical</li> <li>- Office Administration - Records &amp; Information Management</li> <li>- Recording Arts</li> <li>- Tourism Studies</li> <li>- Visual Arts</li> </ul>	60 credits towards a Bachelor of Professional Arts - Communications Studies degree at Athabasca University.
2-year Early Childhood Education diploma completed at College of the North Atlantic.	60 credits towards a Bachelor of Professional Arts - Human Services degree at Athabasca University.
1-year Office Administration certificate completed at College of the North Atlantic.	30 credits towards a Bachelor of Professional Arts - Communications Studies degree at Athabasca University. Students are required to present an additional 30 credits prior to admittance into the BPA-Communications Studies program.
3-year Electronics Engineering Technology - Biomedical diploma completed at College of the North Atlantic.	60 credits towards a Bachelor of Science - Human Science (Post Diploma) degree at Athabasca University.
2-year Computer Science diploma completed at College of the North Atlantic.	60 credits towards a Bachelor of Science - Computing and Information Systems (Post Diploma) degree at Athabasca University.
2-year diploma completed at College of the North Atlantic in <ul style="list-style-type: none"> <li>- Northern Natural Resources</li> <li>- Fish and Wildlife</li> <li>- Forest Resources Technician</li> <li>- Welding Engineering Technician</li> </ul>	30 credits towards a Bachelor of Science (Post Diploma) degree at Athabasca University.

Sending Institution	Receiving Institution
Program or Block	Block of Credit Granted
3-year diploma completed at College of the North Atlantic in <ul style="list-style-type: none"> <li>- Architectural Engineering Technology</li> <li>- Electrical Engineering Technology (Industrial Control)</li> <li>- Electrical Engineering Technology (Power &amp; Control)</li> <li>- Electronics Engineering Technology</li> <li>- Electronics Engineering Technology (Biomedical)</li> <li>- Telecommunications Engineering Technology</li> <li>- Electronics Engineering Technology (Communications)</li> <li>- Electronics Engineering Technology (Instrumentation)</li> <li>- Environmental Technology Co-op</li> <li>- Industrial Engineering Technology</li> <li>- Manufacturing Operations Technology</li> <li>- Mechanical (Manufacturing) Technology Co-op</li> <li>- Petroleum Engineering Technology</li> </ul>	60 credits towards a Bachelor of Science (Post Diploma) degree at Athabasca University.
3-year diploma completed at College of the North Atlantic in <ul style="list-style-type: none"> <li>- Software Engineering Technology</li> <li>- Programmer Analyst (Business) Co-op</li> </ul>	45 credits towards a Bachelor of Science - Computing and Information Systems (Post Diploma) degree at Athabasca University.
3- year Architectural Engineering Technology diploma completed at the College of the North Atlantic (CNA)	Transfer their CNA academic credits to a 2-year program at Indiana University – Purdue University at Indianapolis (IUPUI). Upon successful completion of the 2-year program, students will receive a Bachelor of Science degree in Construction Engineering Management Technology and a Master of Science degree in Technology. Both degrees are conferred by Purdue University, USA.
2-year Business Administration-Accounting diploma at College of the North Atlantic, with an overall program average of 3.0 or greater	Block Transfer of 2 years of the 4-year Bachelor of Applied Management – Accounting (BAMAC) at the University of New Brunswick, Saint John.  In addition to the regular program requirements for the <b>BAMAC</b> , these students, prior to graduation, will be expected to complete Economics 1023 – Macroeconomics, BA 3425 – Managerial Finance or their equivalents.  In addition, due to exemptions, graduates would not be eligible to study for credit BA 4237 – Income Taxation, Math 2903 – Financial Mathematics, or BA 2001 – Business Communications.
2-year Computer Support Specialist diploma completed at College of the North Atlantic.	39 credits towards a Bachelor of Science - Computing and Information Systems (Post Diploma) degree at Athabasca University.
3-year Engineering Technology Program completed at the College of the North Atlantic.	May be admitted to a summer Bridging Program at Lakehead University and if successful will be promoted to year 3 of a related Engineering Degree program in Chemical; Civil; Electrical; or Mechanical Engineering.
Any 2-year diploma program at College of the North Atlantic, with a cumulative grade point average of 3.0 or greater.	Block transfer of two years of the 4-year Bachelor of Applied Management (BAM) at the University of New Brunswick, Saint John.

Specific course requirements will be determined on an individual basis at the time of admission.



***Section 4: Programs Linked to High School***



## 4.1 Advanced Placement (AP) Program

Advanced Placement (AP) is a program of college level courses and examinations for high school students. AP is administrated by the College Entrance Examination Board, headquartered in New York City, New York with a Canadian office in Kelowna, British Columbia. Students who successfully complete examinations with a prescribed standing may, upon admission to a public post-secondary institution, be granted credit as outlined in the following table. **For more information consult the appropriate institutional calendar or Registrar/Student Service Offices.**

Sending Institution	Receiving Institution		
Advanced Placement Courses	Memorial University of Newfoundland	College of the North Atlantic	Fisheries & Marine Institute of Memorial University
Biology	Biology 1001 and three unspecified credit hours with AP standing of 4 or 5.	Biology BL1170 <b>AND</b> BL1171 with AP standing of 4 or 5.	No credit recommended
Calculus AB	Mathematics 1000 with AP standing of at least 3.	Mathematics MA1100 <b>OR</b> MA1700 <b>AND</b> Mathematics MA1101 (with AP standing of 3 or more).	Mathematics 1100 <b>AND</b> 1101 <b>AND</b> 1200 (with AP standing of 3 or more).
Calculus BC	Mathematics 1000 with AP standing of at least 3.	Mathematics MA1101 <b>OR</b> MA1700 <b>AND</b> Mathematics MA 1101 (with AP standing of 3 or more).	Mathematics 1101 <b>AND</b> 1200 (with AP standing of 3 or more).
Chemistry	Chemistry 1050 <b>AND</b> 1051 with AP standing of 5.  Chemistry 1010 <b>AND</b> 1011 with AP standing of 3 or 4.	Chemistry CH1120 <b>AND</b> CH1121 with AP standing of 3 or 4.  Chemistry CH1140 <b>AND</b> CH1141 with AP standing of 5.  Chemistry CH1130 <b>AND</b> CH1131 with AP standing of 3 or 4.	Chemistry 1100 <b>AND</b> Chemistry 1200 with an AP standing of 3 or 4.
Computer Science A	Computer Science 1710 with AP standing of 3.		No credit recommended.
Computer Science AB	Computer Science 1710, 2710 with AP standing of 3.		
Economics (Micro Economics)	Economics 2010 (MUN) with AP standing of at least 3.		
Economics (Macro Economics)	Economics 2020 (MUN) with AP standing of at least 3.		
English Language and Composition	No credit recommended.	Communications CM1100	No credit recommended.
English Literature and Composition	English 1080 with AP standing of at least 4.	English CM1120 with AP standing of 4 or more.	No credit recommended.
Environmental Science	Environmental Science 1000 with AP standing of at least 3.		No credit recommended.

These tables are to be read from sending to receiving institution only. See example on page 15. Transfers are not necessarily two-way.

Sending Institution	Receiving Institution		
	Memorial University of Newfoundland	College of the North Atlantic	Fisheries & Marine Institute of Memorial University
Advanced Placement Courses			
European History	Six (6) unspecified credit hours (2 <sup>nd</sup> year level) in History with AP standing of at least 3.		No credit recommended.
Fine Arts (Art History)	Visual Arts/History 2700 <b>AND</b> 2701 with AP standing of at least 3.		No credit recommended.
Fine Arts (Studio Art)	Visual Arts 1000 with AP standing of at least 3.		No credit recommended.
French Language	French 1500 with AP standing of 3. French 1500 <b>AND</b> 1501 with AP standing of 4. French 1501 <b>AND</b> 1502 with AP standing of 5.		No credit recommended.
French Literature	French 2601 with AP standing of 5 + 3 unspecified credit hours (2 <sup>nd</sup> year level). French 2601 with AP standing of 4.		
German	German 1000, 1001 with AP standing of 5. German 1000 with AP standing of 4.		
Geography	Geography 1050 with AP standing of at least 3.		No credit recommended.
Music Theory	Music 1120 with AP standing of 4. Music 1120 and 1116 with AP standing of 5.		No credit Recommended.
Physics B	Physics 1020 <b>AND</b> 1021 with AP standing of at least 3.	Physics PH1101, PH1200, 1325 <b>AND</b> 1327	Physics 1100
Political Science US Govt. & Politics	Political Science - 3 unspecified credit hours with AP standing of 4 or 5.		
Comparative Govt & Politics	Political Science - 3 unspecified credit hours with AP standing of 4 or 5.		

These tables are to be read from sending to receiving institution only. See example on page 15. Transfers are not necessarily two-way.

Sending Institution	Receiving Institution		
	Memorial University of Newfoundland	College of the North Atlantic	Fisheries & Marine Institute of Memorial University
Advanced Placement Courses			
Psychology	With AP standing of at least 3, exemption from Psychology 1000 and credit for Psychology 1001  Note: Although the requirement for Psychology 1000 has been waived, the Psychology Department recommends that all students complete it. Students may also choose to complete Psychology 1001.		No credit recommended.
Statistics	Statistics 2500 with AP standing of at least 3		
U.S. History	History 2600 and 2610 with AP standing of at least 3		No credit recommended.
World History	History 2500 and 2510 with AP standing of at least 3		

The following is a list of high schools in the province which offer Advanced Placement:

Ascension Collegiate (Bay Roberts)	Holy Trinity High (Torbay)
Bishop White All Grade (Port Rexton)	Holy Name of Mercy Academy (Lawn)
Bishops College (St. John's)	Holy Trinity Regional High (Heart's Content)
Booth Memorial High School (St. John's)	John Burke Regional High School (Grand Bank)
Brother Rice High School (St. John's)	Laval High (Placentia)
Carbonear Collegiate	Lethbridge High
Christ the King All Grade (Rushoon)	Marystown Central High School
Clarenville High	Menihek High School (Labrador City)
Coaker Academy (Virgin Arm)	Mount Pearl Senior High School
Crescent Collegiate (Blaketown)	North Shore Collegiate (Northern Bay)
Discovery Collegiate (Bonavista)	O'Donel High School (Mount Pearl)
Dunne Memorial Academy (St. Mary's)	Prince of Wales Collegiate (St. John's)
E.J. Pratt Central High (Brownsdale)	Queen Elizabeth Regional High (Foxtrap)
Elwood Regional High School (Deer Lake)	Random Island Academy (Random Island)
Exploit's Valley High (Grand Falls-Windsor)	Roncalli Central High School (Avondale)
Fatima Academy (St. Bride's)	South West Arm Academy (Little Heart's Ease)
Fortune Bay Academy (St. Bernard's)	St. Joseph's High (St. George's)
Gander Collegiate	St. Joseph's Central High (Bay de Verde)
Gonzaga Regional High School (St. John's)	St. Catherine's Academy (Mount Carmel)
Goose High School (Happy Valley - Goose Bay)	St. Kevin's High (Goulds)
Herdman Collegiate (Corner Brook)	St. Lawrence High
Holy Spirit High School (Manuels)	Stephenville High School
Holy Heart of Mary High School (St. John's)	Swift Current Academy

These tables are to be read from sending to receiving institution only. See example on page 15. Transfers are not necessarily two-way.

## 4.2 International Baccalaureate (IB) Program

The International Baccalaureate (IB) program is administered by the International Baccalaureate Organization headquartered in Geneva, Switzerland, with regional offices worldwide. IBO offers to schools programs at three levels: Diploma - in the final two years of the secondary school (16-19 age group); Middle Years - for students aged 11-16; and Primary Years - for students aged 3-12. In this province, Holy Heart of Mary High School offers the IB Diploma Program.

### POLICIES OF MEMORIAL UNIVERSITY DEPARTMENTS RESPECTING AWARDING OF CREDIT FOR THE INTERNATIONAL BACCALAUREATE DIPLOMA PROGRAMME

IB Subject	MUN Credit Recommended	IB Standing Required
<b>Biology (Higher)</b>	Biology 1001, 1002 (Students who have received a grade of "4" can have the requirements for Biology 1001, 1002 <u>waived</u> and may replace those courses with higher level Biology courses.)	5
<b>Biology (Standard)</b>	No credit	
<b>Chemistry (Higher)</b>	Chemistry 1050, 1051	6
	Chemistry 1010, 1011	5
	Chemistry 1010	4
<b>Chemistry (Standard)</b>	Chemistry 1010	5
<b>Computer Science (Higher)</b>	To be evaluated on an individual basis.	4
<b>Computer Science (Standard)</b>	To be evaluated on an individual basis.	4
<b>Economics (Higher)</b>	Economics 2010, 2020, 3030 + 3 unspecified credit hours (2 <sup>nd</sup> year level)	4
<b>Economics (Standard)</b>	Economics - 3 unspecified credit hours (2 <sup>nd</sup> year level)	4
<b>English (Higher)</b>	English 1080, 1101	4
<b>English (Standard)</b>	No credit	
<b>Environmental Systems (Standard)</b>	Environmental Science 1000	4
<b>French (Higher)</b>	French 1500, 1501	4
<b>French (Standard)</b>	French 1500	4
<b>Geography (Higher)</b>	Geography 1050, three unspecified credit hours (1 <sup>st</sup> year level), 2001, 2102	4
<b>Geography (Standard)</b>	No credit	
<b>History (Higher)</b>	History - 6 unspecified credit hours (2 <sup>nd</sup> year level)	4
<b>History (Standard)</b>	History - 3 unspecified credit hours (2 <sup>nd</sup> year level)	4
<b>Mathematics (Higher)</b>	Math 1000, 1001	4

These tables are to be read from sending to receiving institution only. See example on page 15. Transfers are not necessarily two-way.

<b>IB Subject</b>	<b>MUN Credit Recommended</b>	<b>IB Standing Required</b>
<b>Mathematics</b> ( <i>Standard</i> )	Depends upon topics covered. To be evaluated on an individual basis.	4
<b>Music</b> ( <i>Higher</i> )	Music 1120, 2012 + 4 unspecified credit hours (1 <sup>st</sup> year level) (Applied Music)	5
<b>Music</b> ( <i>Standard</i> )	Music 2012	5
<b>Philosophy</b> ( <i>Higher</i> )	Philosophy - 6 unspecified credit hours	4
<b>Philosophy</b> ( <i>Standard</i> )	Philosophy - 3 unspecified credit hours	4
<b>Physics</b> ( <i>Higher</i> )	Physics 1020, 1021	4
<b>Physics</b> ( <i>Standard</i> )	No credit	
<b>Psychology</b> ( <i>Higher</i> )	Psychology 1000, 1001 + three unspecified credit hours	4
<b>Psychology</b> ( <i>Standard</i> )	Psychology 1000, 1001	4
<b>Spanish</b> ( <i>Higher</i> )	Spanish 1000, 1001	4
<b>Spanish</b> ( <i>Standard</i> )	Spanish 1000	4
<b>Theatre Arts</b> ( <i>Standard</i> )	No credit	
<b>Visual Art</b>	To be evaluated on an individual basis	4

These tables are to be read from sending to receiving institution **only**. See example on page 15. Transfers are not necessarily two-way.

### 4.3 Adult Basic Education (ABE) Program

The Adult Basic Education (ABE) program was designed to give adults an opportunity to complete their high school education or equivalent. ABE and is offered at the College of the North Atlantic (CNA) and approved Private Training Institutions.

To be eligible to transfer credits from the ABE program back to High School, students must be a **minimum of 19 years of age** (or 18 years of age and out of school 1 year) and **require six or fewer credits to graduate**.

To reflect the changes that have taken place in the high school curriculum in recent years, the ABE system has also undergone revisions

Within the high school program there are regulations which apply to awarding of credit. These regulations would also apply for transferring of credit back to the high school system.

For example:

- (i) Credit will **NOT** be awarded for a course for which the student already has the equivalent high school course completed (e.g., a student who already has credit for Consumer Studies 1202 on his/her transcript, cannot transfer back credit received for IE 3211 Consumer Studies).
- (ii) Credit will **NOT** be awarded for conflicting courses (e.g., a high school student with credit for English 2201 cannot receive credit for English 2202, therefore a student with credit for English 2201 will not be eligible to transfer English 2102A/B/C from the ABE system back to high school).

Regulations such as the above can be found in the high school certification manual or as updates, both of which can be found online at: <http://www.ed.gov.nl.ca/edu/pub/hsc/hsc.htm>

The best way to ensure each student is working on a program that will be eligible for transfer back into high school, and secure high school graduation, is to request prior approval for courses from the Manager of High School Certification.

Phone 709.729.6261

Fax 709.729.0611

Once all courses are complete, they must be entered into the online ABE system and the Manager of High School Certification be notified. Please include the student's name, date of birth, and SIN.

Below is a course “equivalency” matrix that is effective as of September 2006.

<b>ABE Equivalent</b>	<b>High School Course</b>
IC 3220 Canadian Literature	Canadian Literature 2204
IC 3219 NFLD Literature	Folk Literature 3203
IE 3211 Consumer Studies	Consumer Studies 1202
IG 3114 Canadian Issues	Canadian Issues 1209
IG 3119 Canadian Law	Canadian Law 2104
IS 3214 Environmental Science	Environmental Science 3205
IG 3221 Human Geography	World Geography 3200
English 1101 A English 1101 B all three English 1101 C	English 1201
English 1102 A English 1102 B all three English 1102 C	English 1202
English 2101 A English 2101 B all three English 2101 C	English 2201
English 2102 A English 2102 B all three English 2102 C	English 2202
English 3101 A English 3101 B all three English 3101 C	English 3201
English 3102 A English 3102 B all three English 3102 C	English 3202
Biology 2101 A Biology 2101 B all three Biology 2101 C	Biology 2201
Biology 3101 A Biology 3101 B all three Biology 3101 C	Biology 3201
Chemistry 2102 A Chemistry 2102 B all three Chemistry 2102 C	Chemistry 2202

These tables are to be read from sending to receiving institution only. See example on page 15. Transfers are not necessarily two-way.

ABE Equivalent	High School Course
Chemistry 3102 A Chemistry 3102 B all three Chemistry 3102 C	Chemistry 3202
Physics 2104 A Physics 2104 B all three Physics 2104 C	Physics 2204
Physics 3104 A Physics 3104 B all three Physics 3104 C	Physics 3204
Math 1104 A Math 1104 B all three Math 1104 C	Math 1204
Math 2104 A Math 2104 B all three Math 2104 C	Math 2204
Math 3104 A Math 3104 B all three Math 3104 C	Math 3204

NOTE: Other course equivalencies are currently being developed for science and general math. As these become available the appropriate post-secondary institutes will be notified.

***Section 5: Explanation of Terms***



## 5. Explanation of Terms

<u>Terminology</u>	<u>Explanation</u>
<b>Advanced Standing:</b>	The amount of exemption from a unit or units of an educational program granted to a student on the basis of previous study, relevant work experience, or life skills.
<b>Apprentice:</b>	An individual working full-time in an apprenticeable trade and registered as an apprentice with the Government of Newfoundland and Labrador.
<b>Challenge for Credit:</b>	Credit for past experience or documented skills can be earned through completion of a "Challenge Examination" or a variety of possible types of evaluation.
<b>Course:</b>	<p><i>Memorial University of Newfoundland (MUN) including Fisheries and Marine Institute</i> defines a course as a unit of work in a particular subject normally extending through one semester (or session), the completion of which normally carries credit toward the fulfilment of the requirements of certain degrees, diplomas or certificates. A prerequisite course is a course which must be successfully completed prior to registration in the course for which it is required. A corequisite course is a course which must be taken concurrently with the course for which it is required. In the event that a student drops a course required as a corequisite, the student will be required to drop the course for which that corequisite is required. In particular cases, a department head may convert a prerequisite to a corequisite or waive it altogether.</p> <p><i>College of the North Atlantic</i> defines a course as a recognized body of instruction normally assigned a credit value of 3 or 4 with a minimum of 2.</p>
<b>Credit:</b>	<p><i>College of the North Atlantic</i> defines a credit as the value assigned to a recognized body of instruction or content consisting of 1 hour of lecture/week/semester (i.e., a 3 hour lecture is equivalent to 3 credits).</p> <p><b>or</b></p> <p>A recognized laboratory experience as follows:            2-4 hours of lab/week/semester equivalent to 1 credit; 5-7 hours of lab/week/semester equivalent to 2 credits; and 8-10 hours of lab/week/semester equivalent to 3 credits;  <i>A credit at the Fisheries and Marine Institute of MUN is awarded for each course completed in which the student obtains at least the minimum passing grade.</i></p>
<b>Credit Hour:</b>	<i>Memorial University of Newfoundland (MUN)</i> defines a credit hour as the measure used to reflect the relative weight of a given course towards fulfillment of appropriate degree, diploma, certificate, major, minor, or other programme requirements. Normally, a course has a credit value of three credit hours. A weight of one credit hour normally means that the course

meets for lectures one hour per week for the duration of the semester or two hours per week for the duration of a session. The number of hours of required instruction, outside of lecture time, such as laboratory instruction, tutorials, etc. may or may not impact on the number of credit hours assigned to a particular course and academic units may recommend to the Senate a greater or lesser whole number of credit hours for a particular course.

**Credit Transfer:**

The granting of credit by an institution (either in the same or different area of study as that of the original institution) to students on the basis of previous study undertaken in another institution.

**(I) Exemption:**

The waiving of completion of a body of instruction or unit of work by a receiving institution for satisfactory standing obtained in a similar body of instruction or unit of work at a sending institution.

**(II) Transfer of credit  
(Course grade is transferred):**

*College of the North Atlantic* - Course for course transfer whereby the grade previously attained is recorded and computed in G.P.A. by the receiving institution.

**(III) Transfer of credit  
(Course grade is not transferred):**

*Memorial University of Newfoundland (MUN) including Fisheries and Marine Institute* - Course for course transfer but grade is not recorded by receiving institution.

**Prior Learning  
Assessment &  
Recognition (PLAR):**

A process whereby previous learning is recognized and credited (the basic premise is that credit is not awarded for experience, but for the learning that has resulted from an experience).

**Program:**

*Memorial University of Newfoundland* defines a program as a series of courses, the completion of which, if other requirements are met, qualifies the candidate for a degree, diploma, e.g., B.A. Degree Programme, Education Diploma Programme.

*College of the North Atlantic and the Fisheries and Marine Institute of MUN* define:

A *Certificate* is a prescribed combination of courses that address occupational skills development, academic or general study, and self interest or personal growth. These courses will normally be offered over a 2 semester period; be comprised of a minimum of 40 credits; and consist of a maximum of 7 courses per semester.

A *Vocational Certificate* prepares graduates for employment as operating or service technicians in specific trade areas. Programs are normally 9-12 months in length.

A *Technical Certificate* provides training in specific technical areas. Programs may be modular, full or part-time and of variable duration, but not less than one academic term or its equivalent.

A *Diploma* is a prescribed combination of courses that address occupational skills development, academic or general study, and self

interest or personal growth. Courses will normally be offered over a minimum of 4 semesters; be comprised of a minimum of 80 credits; and consist of a maximum of 7 courses per semester.

An Advanced Diploma provides in-depth training in a specific technical area to graduates of at least a first degree or 3 year technology diploma programs. These are normally one academic year in length, except that work terms or job placement requirements may extend programs beyond this time.

A Diploma of Technology is designed to prepare graduates for employment as technologists. These programs are normally 3 academic years in length. However, some programs may extend beyond this time as a result of work term or job experience requirements.

A Technician Diploma is designed to prepare graduates for employment as technicians. These programs are normally 2 years in length.

A Post Diploma/Post Degree is a program of study that requires completion of either a Diploma or Undergraduate Degree prior to acceptance into the program.

**Receiving Institution:** Any post-secondary institution **to** which students are transferring.

**Semester:** *Memorial University of Newfoundland (MUN)* defines a semester as a period of approximately 14 consecutive weeks during which the University is in regular session and in which period there are at least twelve teaching weeks as defined by Senate. Normally, the Fall Semester commences in early September, the Winter Semester in early January, and the Spring Semester in early May.

The *College of the North Atlantic and the Fisheries and Marine Institute of MUN* define a semester as a 15 week period which includes class/learning time as well as administrative and evaluation time.

**Sending Institution:** Any post-secondary institution **from** which students are transferring.

**Session:** *Memorial University of Newfoundland (MUN)* defines a session as a period of approximately seven consecutive weeks during which the University is in regular session in the Spring Semester and in which period there are at least six teaching weeks as defined by Senate. The first half of the Spring Semester is designated as Intersession; the second half of the Spring Semester will be designated as Summer Session.

*College of the North Atlantic and the Fisheries and Marine institute of MUN* defines an intersession as an instructional period, of a minimum of 5 weeks duration.



***Section 6: Institutional Admissions and Transfer Policy***





## COLLEGE OF THE NORTH ATLANTIC

Headquarters: Stephenville

Campus Locations:

Baie Verte,  
Bonavista,  
Burin,  
Carbonear,  
Clarenville,  
Corner Brook,  
Gander,  
Grand Falls-Windsor,  
Happy Valley-Goose Bay,  
Labrador City,  
Placentia,  
Port aux Basques,  
Seal Cove,  
Stephenville,  
St. Anthony, and  
St. John's

### Applications

Applications from interested persons for entrance to any College course or program will be received by the College of the North Atlantic at any time during the calendar year. Applications should be submitted to the campus offering the program. The College calendar is available via the World Wide Web at [www.cna.nl.ca](http://www.cna.nl.ca).

### Admission Requirements

#### *Certificate-level programs:*

A Provincial High School Graduation Certificate or equivalent.

#### *Diploma-level programs:*

A Provincial High School Graduation Certificate or equivalent including program specific requirements in English, Math, and/or Science. Please consult with the College calendar for the requirements of individual programs.

### *Mature Students:*

Applicants 19 years of age or older who do not meet the educational prerequisite may be considered on an individual basis under the Mature Student Clause.

### Entrance Equivalencies

The following High School Equivalency Certificates will be considered for acceptance into any College program.

1. Basic Training for Skill Development (BTSD)
2. Adult Basic Education Level 3 Certificate
3. General Education Development Test (GED)

Persons holding those certificates will be accepted without further evaluation into vocational certificate programs. Persons holding those certificates and seeking entrance to diploma programs may be required to report for evaluation before acceptance is established; and upon being accepted those applicants may be required to complete additional courses before entering the diploma program of their choice.

### Transfer Policy

A student may apply for credit for courses completed at another post-secondary institution; related work experience; and/or courses completed in other programs at the College. Applicants must submit an application accompanied by official transcripts and, if required, calendar descriptions of the courses claimed for credit/exemption.

Applications should be submitted to the Registrar's/ Student Services Office at the campus offering the program.

Prior Learning Assessment (PLA) in any of its forms may be implemented to ascertain credit earned in the student's program of studies.

### Selection of Students

Upon meeting admission requirements selection is based on a first-come, first-served policy.



**Campus Location:**

Main Campus - Ridge Road (St. John's),  
Offshore Safety & Survival Centre (Foxtrap),  
South Side (St. John's)

The Fisheries and Marine Institute calendar is available via the World Wide Web at [www.mi.mun.ca](http://www.mi.mun.ca)

Admission Requirements

*Degree Programs:*

All candidates for the Bachelor of Maritime Studies or Bachelor of Technology programs must meet the general admission requirements of the University.

Candidates who are graduates of nationally accredited (Canadian Technology Accreditation Board or Canadian Medical Association) technology diploma programs must provide a college/institute transcript and confirmation of graduation.

Candidates wishing to take University courses concurrently with college diploma courses, prior to college/institute graduation, must also meet the admission requirements of the Marine Institute.

All applicants must submit to the University Admissions Office:

- an application for admission to the university
- an application for admission to the Bachelor of Maritime Studies or Bachelor of Technology (available on-line at [www.mi.mun.ca/bms](http://www.mi.mun.ca/bms) or [www.mi.mun.ca/btech](http://www.mi.mun.ca/btech))
- transcripts from colleges(s) attended and proof of diploma
- application fee

*Non-degree Programs:*

The Admission Requirements are listed separately for four categories of Programs:

*Advanced Diploma Programs:*

Candidates for Advanced Diploma Programs must have attained a three-year diploma from a recognized College or Institute or a degree from a recognized University or Polytechnical Institute. The candidate's work experience may also be considered. Candidates may be required to attend an interview.

Mature students will be assessed on an individual basis.

*Diploma of Technology & Technician Diploma Programs:*

Candidates seeking admission must show documentary proof of one of the following:

a. Applicants shall have completed Graduation Requirements for high school as set down by the Department of Education and obtained credits in each of the following, with a minimum combined average of 60% in Level III Mathematics, English, and Science:

Mathematics: 4 math credits 2 of which must be either Math 2204 or Math 2205; and 2 credits from either 3204\* or 3205.

\* a minimum of 60% must be achieved in this subject.

English 2 credits from English 3201.

Science 4 credits 2 of which must be from either Biology 3201, or Chemistry 3202, or Physics 3204, or Earth Systems 3209.

b. A Grade XI Public Examinations Matriculation Certificate with an average of 60 percent.

c. A Certificate of Attainment in one of the following:

- i) B.T.S.D. - Technical Option;
- ii) Adult Basic Education Level 3 Certificate (specific courses may be required).

These are minimum requirements. Students who exceed these requirements will be better prepared to succeed at the Institute.

All admissions are subject to the approval of the Admissions Committee.

#### *Vocational Certificate Programs:*

Applicants must submit proof of senior high school graduation (Grade 12) or a certificate of attainment in one of the following:

- i) B.T.S.D.;
- ii) Adult Basic Education (Level III).

#### *Continuing Education Programs:*

The Marine Institute offers a wide variety of programs designed to meet the needs of industry. Admission requirements for programs in this category vary greatly and all applicants should refer to the Marine Institute calendar for further explanation.

#### Mature Students

Applications will be considered from mature individuals (i.e., persons 21 years of age within one month of the start of the program) who have gained technical or practical expertise, or a combination of both, in the intended field of study.

Applications should be submitted with a résumé listing all associated experience together with letters of recommendation from employers or other individuals who can substantiate the applicant's qualifications. Applicants must submit official academic transcripts and a birth certificate or other proof of age. Applications from mature students who do not meet the Marine Institute's minimum entrance requirements for the program applied for will be evaluated on an individual basis to determine that the applicant holds appropriate qualifications to succeed in the programme and courses in question. Applications will be evaluated by the Admission's Committee on an individual basis.

#### Transfer Policy

Students may be awarded credit for courses completed at other institutions. Credit

applications must be submitted to the Registrar along with a certified copy of the student's transcript containing the grades for related courses. Students may also be required to submit course descriptions.

#### Challenge Examination

A Challenge Examination may be written by a student who wishes to seek credit in a course by a procedure other than normal class instruction. To be eligible to write a challenge examination the student must have obtained previous education or work experience which he/she can demonstrate, to the satisfaction of the School, has given him/her knowledge equivalent to that required to achieve a passing grade in a particular course. Students will be required to show documented proof of having received the experience. The School shall evaluate each student's application and determine which courses may be challenged, subject to certain regulations.

#### Residency Requirements

In order to receive a Marine Institute Diploma or Certificate, students must have obtained a minimum of 50% of the credits for their program at the Marine Institute.

#### Contact

Further information regarding admission to the Marine Institute can be obtained by contacting:

Admissions Officer  
Office of the Registrar  
Fisheries and Marine Institute of Memorial University  
P.O. Box 4920  
St. John's, NL  
A1C 5R3  
Phone: (709) 778-0380  
Fax: (709) 778-0322  
E-mail: admissions@mi.mun.ca

The Marine Institute reserves the right to refuse admission to any applicant.



# Memorial

University of Newfoundland

## Admission/Re-admission Information

The deadlines for the submission of applications for general admission are:

Mar. 1 (for the fall semester)

Oct. 1 (for the winter semester)

Feb. 1 (for the spring semester, intersession and summers sessions)

**Note:** Other deadlines may apply for some faculty or school programs. Please consult the appropriate faculty or school regulations in the current university Calendar for further details.

Applications received later or post-marked later than the stated deadline dates will be processed as time and resources permit. Applicants may apply for admission, download and print a paper copy of the application, request an information package, or browse for information regarding their program of interest at [www.mun.ca](http://www.mun.ca). Application forms and other information may also be obtained by contacting the Office of the Registrar in writing, by e-mail, or by phone. See contact information below.

Each application must be accompanied by a \$40 application processing fee. An additional application processing fee of \$40 is required from non-Canadian applicants or applicants transferring from post-secondary institutions outside of Newfoundland and Labrador. Neither fee is refundable nor will it be credited to the applicant's financial account under any circumstances. Information regarding other fees and charges is specified under the Fees and Charges section in the university Calendar.

Applicants who have previously attended Memorial University of Newfoundland and have not registered for courses for the past two consecutive semesters (fall, winter, spring) are required to submit a new Application for Admission/Re-admission together with the appropriate application processing fee.

Applicants seeking admission to a particular faculty or school may be required to submit a supplemental faculty or school application in addition to the application for admission/re-admission and should refer to appropriate faculty or school regulations in the university Calendar for procedures, deadlines, admission requirements and further information.

The admission criteria required of each category of applicant is specified under Categories of Applicants, Admission Criteria, and Required Documentation.

Admission to some courses, programs and/or the university may be limited by the university when it deems the facilities and resources available to it are not adequate to provide for additional students. Consequently possession of the minimum requirements does not guarantee that an applicant will be granted admission to a course, a program and/or the university.

The university may set its own matriculation examinations either in separate subjects or in all those required for matriculations, and may refuse admission to any applicant failing to attain a satisfactory standard in these examinations.

The university reserves the right to refuse admission to any applicant.

Applicants may be required to provide medical evidence of their fitness to pursue university studies.

## English Language Proficiency Requirements

Because English is the primary language of instruction at this university, all applicants seeking admission to Memorial University of Newfoundland must possess an adequate knowledge of written and spoken English as a prerequisite to admission. Regardless of country or origin or of citizenship status, applicants will be required to provide proof of proficiency in the English language. For more information, please consult the university *Calendar*.

### Categories of Applicants, Admission Criteria, and Other Information

The categories of applicants applying for admission/re-admission as well as the admission criteria and other related information are listed below. Before a final admissions decision can be reached all required documents must be received. All documents must be official and be forwarded directly to the Admissions Office, Office of the Registrar, from the appropriate institution(s) or source(s). Photocopied documents are no acceptable unless duly certified.

#### 1. Applicants Who Have Followed the High School Curriculum of Newfoundland and Labrador

##### Admission Criteria

The courses below are courses designed for students who intend to seek post-secondary education at Memorial University or other institutions whose programs demand levels of proficiency equivalent to those required by the university. Applicants shall have completed graduation requirements for high school as set down by the Department of Education and obtained credits in the following subjects, with an overall average of not less than 70 per cent compiled from the grades received in those courses at the 3000-level.

**English\*:** English 3201 (two credits)

**Academic or Advanced Mathematics\*\*:** Mathematics 2204 or 2205 (two credits) and Mathematics 3204 or 3205 (two credits).

\*\*The Department of Mathematics recommends the completion of Mathematics 3207 and 3103 for those students intending to complete a program that requires the completion of first year mathematics at the university level. These two courses are not required for general university admission.

**Laboratory Science:** Four credits in laboratory science (i.e., biology, chemistry, earth systems, physics), including at least two credits at the

3000-level chosen from one of Biology 3201, Chemistry 3202, Earth Systems 3209, or Physics 3204 (valued at two credits each). The remaining two credits may be selected from 2000-level courses in the above-noted subject areas or from Science 1206.

##### Social Science/Modern or Classical

**Language:** Two credits at the 3000-level in a social science area or in a modern or classical language.

**Electives:** Two credits at the 3000-level in elective courses chosen from the subjects above or from additional courses approved by the Department of Education for offering at the 3000-level for certificate purposes.

##### Other Information

**Early Final Acceptance:** Applicants in their final year of high school who have achieved a minimum overall average of not less than 85% in select 2000-level courses in the core subjects of English, Mathematics and Laboratory Science may be granted final admission prior to the release of final high school results. This does not preclude the application of selective admission criteria for particular faculty/school programs.

**Provisional Acceptance:** Applicants in their final year of high school who have completed or who are completing a slate of courses which meets the course requirements as specified in Section 1 may be granted provisional acceptance prior to the writing of their final examinations. This provisional acceptance will remain valid until the public examination results are released by the Department of Education, at which time a final determination of each applicant's admission status will be made. Provisionally accepted students who meet all requirements will be granted a final acceptance whereas applicants who fail to meet all requirements will have their provisional acceptance revoked.

**Advanced Placement:** Applicants completing Advanced Placement courses through the Advanced Placement Program offered by the College Board should refer to the Transfer Credit (Advanced Placement (AP)) category of this section.

## 2. Applicants Who Have Followed the High School Curricula of Other Provinces of Canada

### Admission Criteria

Applicants from other provinces of Canada are required to have successfully completed Grade 12 in the University Preparatory Program (in the case of Quebec students, the Secondary V Certificate) with a passing mark in each of the following Grade XII academic or advanced-level subjects and an overall average of not less than 70 per cent compiled from the grades received in the courses selected:

- English
- Mathematics
- Laboratory Science (one of biology, chemistry, earth systems, geology or physics)
- Social Science/modern or classical language
- Elective

For further information concerning specific provinces, applicants may contact the Office of the Registrar in writing, by e-mail, or by phone. See contact information below.

### Other Information

**Early Final Acceptance:** Applicants in their final year of high school who have achieved a minimum overall average of not less than 85% in select Grade 11 courses in the core subjects of English, Mathematics and Laboratory Science may be granted final admission prior to the release of final high school results. This does not preclude the application of selective admission criteria for particular faculty/school programs.

**Provisional Acceptance:** Students in their final year of high school who have completed or who are completing a slate of courses which meets the course requirements as specified above may be granted provisional acceptance prior to writing their final exams. This provisional acceptance will remain valid until the final examination results are released by the appropriate authorities, at which time a final determination of each applicants' admission status will be made. Provisionally accepted applicants who meet all requirements above will be granted a final acceptance whereas applicants who fail to meet all requirements above will have their provisional acceptance revoked.

**Advanced Placement:** Applicants completing Advanced Placement courses through the Advanced Placement Program offered by the College Board should refer to the Transfer Credit (Advanced Placement (AP)) category of this section.

Applicants seeking credit for enriched High School Grade XII courses or Ontario Grade XIII/OAC courses should refer to the Transfer Credit (Enriched Courses and Ontario Grade XIII/OAC) category of this section.

## 3. Applicants for Concurrent Studies

### Admission Criteria

Applicants in or about to enter their final year of high school with a superior academic record (i.e., normally an overall average of 85 per cent or above) may apply to enrol in university courses (excluding distance education courses). The applicant for concurrent studies must be enrolled in a high school and completing a slate of courses that meets the course requirements for admission to the university as specified in [Section 1](#).

Applicants will be required to submit a letter requesting enrolment in a specific course; an official high school transcript; and a letter from the high school principal or guidance counsellor clearly recommending admission for concurrent studies.

Applicants must submit a completed application for admission/re-admission together with the appropriate fee. For further information refer to the Fees and Charge section in the university [Calendar](#).

An applicant for concurrent studies wishing to enrol in courses at the St. John's campus will be permitted to do so based on the recommendation of the University Committee on Admissions.

Applicants wishing to enrol in courses at the Corner Brook campus will be permitted to do so based on the recommendation of the Special Admissions Committee at Grenfell College. Eligibility to enrol is limited to one semester but may be renewed on the recommendation of the relevant committee.

Enrolment for concurrent studies students will normally be limited to three credit hours in a given semester. Fees and deadlines are the same as for regularly admitted students. University credit will be awarded after successful completion of the course(s) and successful completion of the requirements for admission to the university.

#### **4. Applicants Who Have Followed the Adult Basic Education Program (ABE)**

##### **Admission Criteria**

Applicants shall have completed the Level III Adult Basic Education Certificate (ABE) with the approved combination of thirty-six credits set down by the Department of Education and successfully completed, with an overall average of not less than 70 per cent, the following courses as outlined below:

**Communication Skills:** IC 3112 and IC 3321.

**Mathematics:** One of the following groups:

Mathematics: IM 3115, 3211, 3212, 3213 and 3216 **OR** Mathematics: IM 3218, 3219 and 3221

**Science:** One of the following patterns: Biology:

IB 3113, 3115, 3211, 3212A/B, 3214, 3316 **OR** Chemistry: IH 3111, 3112, 3113, 3114, 3116, 3117, 3118, 3215 **OR** Geology: IS 3212 **OR** Physics: IP 3111, 3112, 3213, 3215, 3216

#### **5. Applicants for Mature Students Status**

##### **Admission Criteria**

An applicant, 21 years of age or older within one month after the beginning of the semester or the session to which the admission is being sought, who has not fulfilled the requirements outlined in any of the above categories may be admitted to the university with the approval of the University Committee on Admissions.

Applicants for mature student status will be required to submit proof of age; two letters of reference from persons competent to assess the candidate's ability to proceed with university studies; a letter from the applicant outlining the grounds for requesting special consideration; and high school marks and marks from post-secondary institutions, if applicable.

Applicants will be required to submit a completed application for admission/re-admission together with the appropriate fee. For further information, refer to the Fees and Charges section of the university [Calendar](#).

Applicants for mature student status may be required to show through an interview that they possess the potential to proceed with university studies. Since admission as a mature student is not on the grounds of age alone, the University Committee on Admissions reserves the right to refuse admission to any applicants.

### 6. Applicants Who Are Senior Citizens

An applicant, 60 years of age or older within one month after the beginning of the semester/session to which admission is being sought, may be admitted to the university as a senior citizen, upon submission of a birth certificate or other proof of age.

### 7. Applicants From Other Countries

Applicants from other countries should consult the university [Calendar](#) for further details. In addition, applicants may contact the Office of the Registrar in writing, by e-mail, or by phone. See contact information below.

### 8. Applicants Transferring From Other Recognized Universities or Colleges

Applicants transferring from other recognized universities or colleges should consult the university [Calendar](#) at [www.mun.ca](http://www.mun.ca) for further details. In addition, applicants may contact the Office of the Registrar in writing, by e-mail, or by phone. See contact information below.

### 9. Applicants Who Are Requesting Special Admission

Where circumstances warrant, applicants not meeting the regulations for Admission/Re-admission to the University may be admitted to Memorial University of Newfoundland with the approval of the University Committee on Admissions.

#### Admission Criteria

Applicants must submit a completed application for admission/re-admission together with the appropriate fee. For further information refer to the Fees and Charges section in the university [Calendar](#).

Applicants must submit a letter to the Committee outlining the grounds for requesting special consideration and provide a letter from a school principal, guidance counsellor, employer or other responsible person substantiating those

grounds.

In order to allow sufficient time for reasonable and consistent consideration of special cases, supporting letters must be received at least one week prior to the beginning of the semester to which admission is being sought.

### English Language and Mathematics and Placement Tests

In addition to the following, more detailed information regarding the English Language and Mathematics Placement tests is available from the Department of English Language and Literature and the Department of Mathematics and Statistics respectively.

#### English Language Placement Test

With the exception of applicants who demonstrate English language proficiency under the regulations, English Language Proficiency Requirements (English Language Secondary Institution and English Language Post-Secondary Institution), all other applicants will be required to write a placement test in English language. This test must be taken prior to the commencement of classes to determine the appropriate English course for which an applicant should register. For further information concerning English language proficiency requirements refer to **English Language Proficiency Requirements** in the university [Calendar](#).

Student whose performance in the placement test in English language indicates that appropriate placement is in English 102F will be required to register in, and successfully complete English 102F before registering in higher level courses in English.

**Mathematics Placement Test**

Applicants intending to register for the first time in any 1000 level Mathematics course must submit a score for either an Advanced Placement Calculus examination or other standardized tests acceptable to the Department of Mathematics and Statistics.

Students whose score in the Advanced Placement Calculus examination or other standardized test is not acceptable to the Department of Mathematics and Statistics will be required to register in a Mathematics course determined by the Department of Mathematics and Statistics.

**Transfer Credit**

Applicants wishing to be considered for advanced standing or transfer credit must submit, in addition to the Application for Admission/Re-Admission, an Application for Transfer Credit Evaluation which can be obtained from the Office of the Registrar.

Official transcript(s) and calendar descriptions and/or outlines of courses claimed for credit are also required and should be sent directly to Memorial from the institution attended.

To allow sufficient time for evaluation, these documents should be received at least two months prior to the commencement of the semester to which the applicant is seeking admission. It is the student's responsibility to provide the pertinent documents, and until they are received, the Office of the Registrar is unable to commence an evaluation or to advise students of their standing at this university.

When transfer credit is awarded for work completed at another institution, only equivalent Memorial University of Newfoundland course(s) and credit(s) are recorded on the Memorial University of Newfoundland transcript. Grades received from other institutions are not recorded nor included in averages.

Applicants who have not received the results of a transfer credit evaluation prior to the assigned registration time for the semester in which they propose to begin studies should contact the Admissions Office for further assistance.

**Advanced Placement (AP)**

Memorial University of Newfoundland may recognize for transfer credit certain courses completed through the Advanced Placement Program offered by the College Board. Award of credit for AP courses will be subject to the achievement of a minimum grade of 3 in each subject claimed for credit (in certain subjects a minimum grade of 4 may be required).

Award of credit for AP courses will be subject to evaluation and recommendation by the appropriate university academic unit and university regulations.

The applicability of all transfer credits, whether specified or unspecified, is subject to appropriate program regulations.

Information regarding course equivalencies can be obtained from the Admissions Office, Office of the Registrar.

**Enriched Courses and Ontario Grade XIII/OAC**

Certain Grade XII enriched courses and certain Ontario Grade XIII/OAC subjects may be recognized for introductory (normally first year) credits, where applicable, provided that the subjects claimed for credit are recommended as equivalent to Memorial University of Newfoundland courses by the relevant academic unit(s). In addition, the applicant must have obtained an overall average in these courses of not less than 65 per cent with a passing grade in each subject claimed for credit. Applicants who have not obtained the overall average requirement will be required to have obtained a mark of not less than 65 per cent in individual subjects claimed for credit.

Award of credit for Grade XII enriched and Ontario Grade XIII/OAC courses will be subject to evaluation and recommendation by the appropriate university academic unit(s) and University Regulations.

The applicability of all transfer credits, whether specified or unspecified, is subject to appropriate program regulations.

Information regarding course equivalencies can be obtained from the Admissions Office, Office of the Registrar.

### **Advanced or Higher Levels**

The Advanced Level subjects of the General Certificate of Education will generally be accepted for credit to a maximum of 12 credit hours in each subject provided that a minimum grade of D in each subject claimed for credit has been obtained.

The higher level subjects of the Scottish Leaving Certificate will generally be accepted for credit at the first-year level.

Award of credit will be subject to evaluation and recommendation by the appropriate academic unit(s) and university regulations. The applicability of all transfer credits, whether specified or unspecified, is subject to appropriate program regulations. Information regarding course equivalencies can be obtained from the Admissions Office, Office of the Registrar.

### **International Baccalaureate Diploma**

Memorial will consider for transfer credit the higher level subjects and certain standard or subsidiary level subjects, provided that the subjects claimed for credit are recommended as equivalent to Memorial's courses by the relevant university academic unit(s), and the candidate has achieved a minimum grade of 4 in individual subjects claimed for credit. In certain subjects a minimum grade of 5 may be required.

The applicability of all transfer credits, whether specified or unspecified, is subject to appropriate program regulations. Information regarding course equivalencies can be obtained from the Admissions Office, Office of the Registrar.

### **Member Institutions of the Association of Universities and Colleges of Canada (AUCC)**

All university-level course work completed by transfer students during the first two years of university study taken at universities/colleges that are ordinary members of the Association of Universities and Colleges of Canada (AUCC) will be recognized for transfer credit. In the first instance, the evaluation of such course work for appropriate credit will be conducted by university academic units. In instances where appropriate credit cannot be granted by academic units or where no university academic unit exists at this university for the evaluation of particular transfer credits, the Office of the Registrar will award the appropriate unspecified credits in an unspecified discipline.

Applicants who have completed course work beyond the first two years of university study may be considered for further transfer credit subject to evaluation and recommendation by the appropriate academic unit(s) and University Regulations.

The applicability of all transfer credits, whether specified, unspecified or in an unspecified discipline, is subject to appropriate program regulations.

Information regarding course equivalencies can be obtained from the Admissions Office, Office of the Registrar.

### **Other Universities, Colleges and Institutes**

Memorial may recognize for transfer credit certain courses offered by the College of the North Atlantic, Marine Institute, and certain other community colleges, technical colleges, institutes and CEGEPs.

Award of credit will be subject to evaluation and recommendation by the appropriate academic unit(s) and University Regulations.

The applicability of all transfer credits, whether specified or unspecified, is subject to appropriate program regulations.

Information regarding course equivalencies can be obtained from the Admissions Office, Office of the Registrar. See contact information below.

### Challenge for Credit

Memorial recognizes that some students may have achieved competence in certain subject areas through experience gained elsewhere. This experience, which may warrant consideration for academic credit at the undergraduate level, may consist of courses taken at non-university institutions or skills acquired from work or learning outside the university. It should be noted that challenge for credit is not offered for work terms or internships.

Since course challenge is not offered by all academic units nor for all courses within a unit, students are advised to consult with the appropriate academic unit to determine whether or not a particular course is offered for challenge.

Where challenge for credit is offered, it is available under the following conditions:

- Challenge for credit is available only to those students who have applied for admission or who are currently registered at the university.
- Applications to challenge for credit are available at the Office of the Registrar. Completed applications must be submitted to the Office of the Registrar and must receive approval from the head of the academic unit offering the course(s). The academic unit may require documentary material from the student and/or an interview before making its decision whether or not to accept the challenge. The academic unit involved will be responsible for deciding the scheduling and appropriate method of evaluation, which may consist of a variety of possible modes of evaluation including written, practical and oral.
- A student who has applied for transfer credit evaluation may not apply to challenge for credit until the transfer credit evaluation has been completed.
- Memorial University of Newfoundland will consider for credit courses that have been granted credit through a Challenge for Credit process by another recognized university or college. Award of credit will be subject to evaluation and recommendation by the appropriate academic unit(s) and university regulations.
- For the purpose of satisfying the regulations **RESIDENCE REQUIREMENTS FOR A FIRST DEGREE** and **RESIDENCE REQUIREMENTS FOR A SECOND DEGREE (under GENERAL ACADEMIC REGULATIONS)**, a successful challenge for credit shall be considered the equivalent of a transfer credit and shall be recorded on the transcript as a pass (PAS). Challenge grades are not included in averages. For further information refer to **RESIDENCE REQUIREMENTS FOR A FIRST DEGREE** and **RESIDENCE REQUIREMENTS FOR A SECOND DEGREE**.
- The appropriate fee must be paid at the time of application. For further information refer to the **FEES AND CHARGES**. If the application is accepted for consideration, the fee is not refundable nor is the student permitted to withdraw the challenge.

**Contact Information**

Mail: Admissions Office  
Office of the Registrar  
Memorial University of  
Newfoundland  
P. O. Box 4200  
St. John's, NL  
A1C 5S7

E-mail: [admissions@mun.ca](mailto:admissions@mun.ca)  
Internet: [www.mun.ca](http://www.mun.ca)  
Phone: (709) 737-4431  
Fax: (709) 737-4893

***Appendix A: Council on Higher Education***



## ABOUT THE COUNCIL ON HIGHER EDUCATION

### Background and Origin

The Council on Higher Education was created as a result of a directive outlined in *Foundation for Success* – the White Paper on Public Post-Secondary Education released in July 2005. The White Paper set the course for furthering the strategic directives of the Provincial public post-secondary education sector. Twenty-eight directives were outlined in the document as a result of thorough consultation and research, including one for a reconfigured Council on Higher Education recognized in legislation, and corresponding amendments to the legislation governing Memorial University and College of the North Atlantic.

The legislation enables the Council to function as the mechanism for cooperation among its members in joint planning and coordination of common activities within the public education system. The legislation also requires the institutions to demonstrate greater connectedness with each other and strong accountability to the public. Furthermore, the legislation facilitates the institutions in establishing new operational alignments in support of an integrated approach where all parts of the education system work closely together.

The *Council on Higher Education Act* was introduced during the Spring 2006 session of the House of Assembly and was proclaimed January 26, 2007.

### Organization of Council

Membership of the Council is composed of:

1. The Minister of Education
2. Deputy Minister of Education
3. Chairperson of Memorial University's Board of Regents
4. Chairperson of the College of the North Atlantic's Board of Governors
5. President of Memorial University
6. President of the College of the North Atlantic
7. Student Representative – Memorial University
8. Student Representative – College of the North Atlantic

In addition, the Minister may appoint up to three persons as members of the Council. Terms of office are determined by the Minister who is also the Chairperson of the Council and presides over all meetings.

### Committees of Council

The Council may appoint one or more committees as needed to carry out its mandate and to assist in its purposes. There is currently one standing committee, the *Articulation, Transfer and Admissions Committee* – ATAC. ATAC is mandated by Council to coordinate the articulation process embracing schools, the College of the North Atlantic and Memorial University, to optimize student accessibility and to enhance student mobility through transfer of credits. The Committee also addresses province-wide issues pertaining to transfer, admissions and articulation practices.

### Council Secretariat

The Secretariat is appointed by Council to execute directives and provide executive and analytical support for the initiatives undertaken by Council. The Secretariat is located on the fourth floor, West Block, Confederation Building. For more information, please access the Council homepage at [www.edu.gov.nl.ca/council](http://www.edu.gov.nl.ca/council).

## Council's Principles and Guidelines for Transfer and Admissions<sup>1</sup>

### Principles

1. Transferability of credit facilitates student mobility and avoids unnecessary replication of student effort. Hence, it is an essential linkage in the promotion of continuous or lifelong learning.
2. Although responsibility for enhancing accessibility to higher education is shared among all constituents, individual institutions have the primary responsibility for instructional programs. Their academic integrity is protected by control over such academic matters as program design, delivery and pre-requisites as well as student admission criteria and their certification.
3. Institutions have the responsibility and the prerogative to investigate the total education preparation of applicants. While possession of academic prerequisites may ensure eligibility, institutions may have other criteria for admission that would need to be met in order to guarantee admission to a particular program.
4. While minimum conditions for admitting transfer students will be published, receiving institutions may limit admissions to programs based on availability of resources.
5. In determining eligibility for admission when students transfer, the relevance and quality of the applicant's most recent educational experiences should be the main basis for admissibility and transfer decisions.
6. Transfer should be based on an assessment of a sending institution, as well as an assessment of equivalency of academic achievement and of knowledge and skills acquired, recognizing that, while learning experiences may differ in a variety of ways, their substance in terms of content and rigour may be virtually equivalent.
7. Negotiations for credit transfer should be flexible in the methods permitted to demonstrate equivalency (e.g., challenge for credit).
8. For transfer arrangements to be effective, students should have prior knowledge of course and program prerequisites and other conditions that will establish at least the minimum transfer credit that can be expected after completion. These conditions should be published and updated on an annual basis with adequate notice of any changes being contemplated. Additional transfer credit may be negotiated on an individual basis.
9. Students who are granted admission to a receiving institution under a transfer arrangement should be treated the same as those who began their studies at that institution.

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The Council's *Principles and Guidelines for Transfer and Admissions* have been informed by the *Principles and Guidelines for Transfer* published by the British Columbia Council on Admissions and Transfer (BCCAT). They have been adopted and adapted with their permission. Others wishing to adapt or use this material should first seek permission from BCCAT. BCCAT's information is available online at <http://www.bccat.bc.ca/articulation/principles.html>.

Guidelines

1. Each institution identifies a contact person who is responsible for distribution of information on transfer proposals both internally and externally.
2. Each institutional group or sector is represented on a number of articulation committees that are discipline or program specific. These committees deal with fundamental questions such as course content and resources for instructional services in the early stages of negotiation.
3. Both sending and receiving institutions supply relevant information on course description, textbooks and resource materials, and instructor qualifications.
4. Formal negotiations occur via the contact persons and their recommendations are referred to the appropriate academic governing bodies of each institution. An institution denying transfer of credit will provide reasons for the refusal.
5. Transfer agreements are made with the respective authorities, frequently in writing, and become enduring bilateral or multilateral agreements.
6. Agreements, once in place, should not be altered, amended or abrogated without reference to the specified authorities and the relevant articulation committee. Notification of intent to change curriculum should be given at least one year in advance of implementation.
7. These institutional agreements should be summarized and published in a form suitable for student use.
8. Transfer of credit covers the following types of award for credit:
  - (a) specific equivalent, one for one; or some other combination;
  - (b) unspecified (elective) credit in a discipline or department;
  - (c) unspecified credit (elective) in a Faculty; and
  - (d) unspecified (elective) credit for college courses not identifiable with university course offerings.