

Sustainable Canadian Agricultural Partnership

Competitive. Innovative. Resilient.

Agriculture Growth and Secondary Processing Program Application

Newfoundland and Labrador



All applications and supporting documentation must be submitted to:

Attn: Sustainable Canadian Agricultural Partnership
Department of Fisheries, Forestry and Agriculture
Agriculture Business Development Division
P.O. Box 2006
Corner Brook, NL A2H 6J8

Email: SCAP@gov.nl.ca

This application is subject to change from time to time without notice. Consult our website at www.gov.nl.ca/ffa for the most up-to-date information or contact us by phone at 709-637-2378 or by email at SCAP@gov.nl.ca.

Legal Name of Applicant	Contact Name	CRA Business Number (Mandatory)
Agri-Business/Farm Name (if applicable)	Agri-Business/Farm Location(s) <input type="checkbox"/> Same as Mailing Address	<input type="checkbox"/> New Entrant Years operating: _____ <input type="checkbox"/> Business Plan attached <input type="checkbox"/> Business Plan on file Refer to Sustainable CAP Program Guide for information on New Entrant requirements
Mailing Address	Provincial Electoral District of Farm	
E-mail	Phone Number	Cell Number
<input type="checkbox"/> I/we permit the sharing of my/our address and email address with the Newfoundland and Labrador Federation of Agriculture in order to receive industry news and updates.		
Please indicate your agri-business type below		
<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Legislative Body	<input type="checkbox"/> Industry Association
<input type="checkbox"/> Other (Specify)		
<input type="checkbox"/> Partnership – Provide names, addresses and percentage of ownership		
Name		%
Address		
Name		%
Address		
Name		%
Address		
<input type="checkbox"/> Corporation		
Please complete name, address and percentage of ownership for each shareholder		
Name		%
Address		
Name		%
Address		
Name		%
Address		
Provide the names and addresses of any business entities in which sole proprietors / partners / shareholders / spouses have ownership		
Name -		Company Name -
Address		
Name -		Company Name -
Address		
Name -		Company Name -
Address		
Notes:		
<input type="checkbox"/> Cooperative – provide names of cooperative members below:		

How many years have you been farming/operating your agri-business? _____ <input type="checkbox"/> Not applicable	
Premise Identification Program Number _____ <input type="checkbox"/> Not applicable	
Date of Environmental Farm Plan (EFP) Update/Completion DD / MM / YYYY <input type="checkbox"/> Not applicable	
Are you, any shareholders, or spouses a current or former federal/provincial public office holder, or federal/provincial public servant? <input type="checkbox"/> No <input type="checkbox"/> Yes If Yes, refer to the Sustainable Canadian Agricultural Partnership Program Guide for Conflict of Interest Guidelines.	
Are you or any of your partners / shareholders in arrears with the Government of Newfoundland and Labrador? <input type="checkbox"/> No <input type="checkbox"/> Yes - include details with application	Have you or any of your partners / shareholders had a loan or other debt written off by the Government of Newfoundland and Labrador within the last 6 years? <input type="checkbox"/> No <input type="checkbox"/> Yes - include details with application
Are you at least 19 years of age? <input type="checkbox"/> No <input type="checkbox"/> Yes	Are you (the applicant) capable of entering into a contractual agreement with the Minister of Fisheries, Forestry and Agriculture? <input type="checkbox"/> No - include details with application <input type="checkbox"/> Yes
Is your farm/agri-business/company/organization majority owned (50% or more) by one or more of the following groups? Select all that apply. (Please note this information is for data collection only and will not influence the decision regarding the project)	
Indigenous person/peoples (Select all that apply) <input type="checkbox"/> First Nation(s) <input type="checkbox"/> Inuk/Inuit <input type="checkbox"/> Métis <input type="checkbox"/> Unknown/unsure	<input type="checkbox"/> Woman/Women
	<input type="checkbox"/> Youth (Age 19-40)
	<input type="checkbox"/> Not Applicable ¹
	<input type="checkbox"/> Decline to Identify
¹ Not applicable: A person that does not identify as Youth, Women and/or Indigenous Peoples, however, does choose to identify.	
Provide a description of your farm, agri-business or organization: Please include farm, agri-business or organization history, commodities produced, secondary processing activities, average annual gross business revenue and any future development plans.	

If you are a livestock/poultry operator, identify the provincial/federal facility where the livestock/poultry are slaughtered.

Please indicate the approximate number of livestock/poultry on farm in the past twelve months.

Dairy		Poultry		Beef		Sheep		Other:	
Milking		Broilers		Breeders		Breeders			
Dry		Layers		Market		Market			
Replacements		Pullets		Other		Other			
		Turkeys							

Indicate the acreage of land, including leased, owned or rented land, by category, for your farm:

Land Use Category	Notes	Acreage
Forage		
Grains		
Pasture		
Fruits / Berries		
Vegetables		
Sod		
Christmas trees		
Bare soil/fallow		
Rough cleared		
Undeveloped but suitable		
Undeveloped and not suitable		
Other:		
Other:		
TOTAL Acreage		

Indicate the greenhouse/controlled environmental production, by category, for your operation:

Greenhouse/Controlled Environment Use	Notes (Production system, crop type, etc.)	Space (sq. /ft.)
Floriculture		
Herbs		
Fruits / Berries		
Vegetables		
Hydroponics:		
Other:		
TOTAL Space (sq. /ft.)		

Indicate the land development equipment currently on farm:

Equipment	Make	Model	Year

Agriculture Growth and Food Self-Sufficiency Initiative

The objective of the Agriculture Growth and Food Self-Sufficiency Initiative is to provide strategic investments to the agriculture sector that will increase economic growth, strengthen food self-sufficiency and improve local food capacity. **Please consult the Sustainable CAP Program Guide pages 31-35 for information relevant to this application.** Equipment and infrastructure required to implement activities under the Environmental Sustainability and Climate Change Program, including Resilient Agricultural Landscape Program (RALP), may be considered eligible activities.

Indicate which of the following describes your proposed project (select all that apply):

<input type="checkbox"/>	Controlled Environment Agriculture Production Systems	<input type="checkbox"/>	Field Crop Production Systems and Technologies
<input type="checkbox"/>	Apiculture Production Systems and Technologies	<input type="checkbox"/>	Fruit Production Systems and Technologies
<input type="checkbox"/>	Harvesting and Post-Harvest Storage Systems	<input type="checkbox"/>	Livestock and Poultry Production Systems and Technologies
<input type="checkbox"/>	Other: Labour saving technology; climate change mitigation and adaptation; or RALP infrastructure	<input type="checkbox"/>	Other (specify)

Please indicate the **location** where the project will be taking place (municipality or local service district):

Project Description: Please provide a description of the project you are proposing, including information about the activity/activities selected above. Describe how the project will improve your farm, agri-business or organization and how it will meet the objectives of the program.

Itemize estimated costs as they apply to your project (excluding HST).

Agriculture Growth and Food Self-Sufficiency Initiative Budget			
Infrastructure (specify) Must submit price quote(s), floor plan, materials list, land title documents and map showing infrastructure location.	Size	Location	Costs
Equipment including installation expenses Must submit price quotes and equipment specifications/brochures	Make	Model	Costs
Salary / Labour (type of position; i.e. carpenters, electrician, etc.)	Rate of Pay	Duration	Costs
Professional Service/Contractors			Costs
			Costs
Other			
Equipment Rental			
Site Development			
Shipping/Freight (Identify company shipping)			
Other (specify)			

Other Funding Sources*	Amount	Approved	
		Yes	No

Project Funding Details	
Total Project Costs (A)	
Sustainable Canadian Agricultural Partnership Funding Request (B)	
Other Funding Sources (A-B) Please identify in the table at the left	

*Itemize all Other Funding Sources (i.e.: Self, ACOA, FCC, chartered bank, etc.) as they apply to the project (do not include Sustainable Canadian Agricultural Partnership funding request).

Agricultural Land Development Initiative

The objective of the Agricultural Land Development Initiative is to advance the productive capacity of agricultural land in the province and to increase the utilization of agricultural land resources to address food self-sufficiency, domestic market development and environmentally sustainable crop management practices. **Please consult the Sustainable CAP Program Guide pages 35-41 for information relevant to this application.**

Indicate the activity in which you are applying for funding (select all that apply):

<input type="checkbox"/>	Mineral Soils Development	<input type="checkbox"/>	Agriculture Land Development Equipment
<input type="checkbox"/>	Peat Land Development	<input type="checkbox"/>	Sub-surface Drainage
<input type="checkbox"/>	Legal Land Survey (Complete table below)	<input type="checkbox"/>	Organic Land Development Please specify certifying body and current status:
<input type="checkbox"/>	Blueberry Land Development	<input type="checkbox"/>	Other:

Please indicate the **location** where the project will be taking place (municipality or local service district). Attach location map which includes a description of where the land is located:

Project Description: Please provide a description of the project you are proposing, including information about the activity/activities selected above. Describe how the project will improve your farm, agri-business or organization and how it will meet the objectives of the program. Please attach a location map of the proposed land development if applicable along with proof of land ownership.

Legal Land Survey

Crown Land Agriculture Lease Application/Title #

(Please attach copy of approval letter from Crown Lands):

Acreage of land being surveyed:

Name of Surveyor completing the survey:

Surveyor's Registration Number with the Association of Newfoundland and Labrador Surveyors:

Itemize estimated costs as they apply to your project (excluding HST).

Agricultural Land Development Initiative Budget

Program Activity (Must submit a farm map indicating location of land development)

	Project Detail	Funding Level	Funding Requested
Rough Land Clearing	acres	\$1,500 per acre	
Land Enhancement	acres	\$1,500 per acre	
Peat Land Development (must submit approved sub-surface drainage plan)	acres	\$3,000 per acre	
Third-Party Labour			
Equipment Rental			
Sub-surface Drainage Materials			
Organic Soil Amendments			
Professional Services (i.e. engineer)			
Land Surveyor			
Other (specify)			
Land Development Equipment (must submit quote and brochure) Make _____ Model _____			
Land Development Equipment (must submit quote and brochure) Make _____ Model _____			
Land Development Equipment (must submit quote and brochure) Make _____ Model _____			

Other Funding Sources*	Amount	Approved	
		Yes	No

Project Funding Details	
Total Project Costs (A)	
Sustainable Canadian Agricultural Partnership Funding Request (B)	
Other Funding Sources (A-B) Please identify in the table at the left	

*Itemize all Other Funding Sources (i.e.: Self, ACOA, FCC, chartered bank, etc.) as they apply to the project (do not include Sustainable Canadian Agricultural Partnership funding request).

Industry Development and Knowledge Transfer Initiative

The objective of the Industry Development and Knowledge Transfer Initiative is to improve the day-to-day operations of agribusinesses and new entrants by providing opportunity to engage in knowledge transfer activities, business planning, mentoring services and skills development, and engage young farmers and new entrants to invest in the industry. The initiative will also support investigating, developing and implementing methods to address labour shortages, supply chain challenges and logistical problems of the sector. **Please consult the Sustainable CAP Program Guide pages 41-44 for information relevant to this application.**

Indicate the activity for which you are applying for funding (select all that apply):

<input type="checkbox"/>	Knowledge and Skills Development	<input type="checkbox"/>	Business Planning
<input type="checkbox"/>	Succession Planning	<input type="checkbox"/>	Strategic Planning
<input type="checkbox"/>	Agri-business Financial Assessments	<input type="checkbox"/>	Young and Future Farmers
<input type="checkbox"/>	Mentoring Programs	<input type="checkbox"/>	Other (specify):

Select any of the following groups who will directly benefit² from the project's activities. Select all that apply. (Please note this information is for data collection only and will not influence the decision regarding the project):

Indigenous person/peoples (Select all that apply) <input type="checkbox"/> First Nation(s) <input type="checkbox"/> Inuk/Inuit <input type="checkbox"/> Métis <input type="checkbox"/> Unknown/unsure	<input type="checkbox"/> Woman/Women
	<input type="checkbox"/> Youth (Age 19-40)
	<input type="checkbox"/> Not Applicable ³
	<input type="checkbox"/> Decline to Identify

² Direct benefit: Includes those who are expected to receive direct benefits from the project activities. For example, those who receive training or a service, or those who attend a workshop or event. It would not include the funding recipients themselves.

³ Not applicable: A person that does not identify as Youth, Women and/or Indigenous Peoples, however, does choose to identify.

Project Description: Please provide a description of the project you are proposing, including information about the activity/activities selected above. Describe how the project will improve your farm, agri-business or organization and how it will meet the objectives of the program.

Itemize estimated costs as they apply to your project (excluding HST).

Industry Development and Knowledge Transfer Initiative Budget		Costs
Travel Costs (meals, mileage and incidentals are paid at Provincial Treasury Board rates)		
Airfare		
Hotel Accommodations		
Meals		
Ground Transportation:	Car Rental	
	Fuel for Rental	
	Mileage (for use of personal vehicle)	
	Taxi Fares	
	Other Transportation Costs	
Other (specify)		
Audio/Video Equipment Rental		
Meeting Room Rental		
Registration Costs		
Speaker Costs		
Consultant Fees and Professional Services (Please include resume and quote)		
Other (specify)		

Other Funding Sources*	Amount	Approved	
		Yes	No

Project Funding Details	
Total Project Costs (A)	
Sustainable Canadian Agricultural Partnership Funding Request (B)	
Other Funding Sources (A-B) Please identify in the table at the left	

*Itemize all Other Funding Sources (i.e.: Self, ACOA, FCC, chartered bank, etc.) as they apply to the project (do not include Sustainable Canadian Agricultural Partnership funding request).

Secondary Processing Enhancement Initiative

The objective of the Secondary Processing Enhancement Initiative is to support the processing sector in Newfoundland and Labrador, to promote the utilization of agriculture products, to increase primary production, and to expand food self-sufficiency in the province. **Please consult the Sustainable CAP Program Guide pages 45-47 for information relevant to this application.**

Indicate which of the following describes your proposed project:

Processing Systems	
<input type="checkbox"/> Pre-commercialization	<input type="checkbox"/> Commercialization
<input type="checkbox"/> Abattoir Infrastructure and/or Equipment	<input type="checkbox"/> Value-Added Processing Systems
<input type="checkbox"/> Professional Fees	<input type="checkbox"/> Other (specify):

Please indicate the **location** where the project will be taking place (municipality or local service district):

Project Description: Please provide a description of the project you are proposing, including information about the activity/activities selected above. Describe how the project will improve your farm, agri-business or organization and how it will meet the objectives of the program.

Itemize estimated costs as they apply to your project (excluding HST).

Secondary Processing Enhancement Initiative Budget			
Infrastructure (specify) Must submit price quote(s), floor plan, materials list, land title documents and map showing facility and/or infrastructure location on site.	Size	Location	Costs
Equipment including installation expenses Must submit price quotes and equipment specifications/brochures	Make	Model	Costs
Salary / Labour (type of position; i.e.: carpenters, electrician, etc.)	Rate of Pay	Duration	Costs
Consultant/Professional Service/Contractors			Costs
Other			Costs
Equipment Rental			
Site Development			
Shipping/Freight (Identify company shipping)			
Other (specify)			
Other (specify)			

Other Funding Sources*	Amount	Approved	
		Yes	No

Project Funding Details	
Total Project Costs (A)	
Sustainable Canadian Agricultural Partnership Funding Request (B)	
Other Funding Sources (A-B) Please identify in the table at the left	

*Itemize all Other Funding Sources (i.e.: Self, ACOA, FCC, chartered bank, etc.) as they apply to the project (do not include Sustainable Canadian Agricultural Partnership funding request).

DECLARATION

Any payments made by the Department are subject to the right of Government, under the Financial Administration Act, to set off any amounts owing to it by the applicant. Under the authority of section 61(c) of the Access to Information and Protection of Privacy Act, 2015, personal information will be collected for the purpose of assessing the applicant's eligibility for funding under the Sustainable Canadian Agricultural Partnership in Newfoundland and Labrador. Information provided on this application may be used for other analysis within the Department of Fisheries, Forestry and Agriculture. Information provided may be shared with third parties for the purpose of project assessment, program audit and/or evaluation. For further information on privacy issues under the Sustainable Canadian Agricultural Partnership in Newfoundland and Labrador, please contact (709) 637-2378.

- I certify that the information provided in this document, its related application and any other supporting information, is accurate and complete.
- I certify that I am a Canadian citizen or have Permanent Canadian Resident Status, and that I am 19 years of age or older.

_____	_____	_____
Applicant Signature	Position	Date
_____	_____	_____
Co-Applicant Signature	Position	Date
_____	_____	_____
Co-Applicant Signature	Position	Date

To complete your application, please attach your most recent financial information as appropriate: Upon request, applicants may be required to provide Canada Revenue Agency Notice of Assessment.

Sole Proprietorship or Partnership (required for all partners):

- Statement of Farming Activities (T2042) - for non-AgriStability/AgriInvest participants.
- Statement A – AgriStability and AgriInvest Programs Information and Statement of Farming Activities for Individuals (T1163 or T1273) - for AgriStability and AgriInvest participants.
- Statement B – AgriStability and AgriInvest Programs Information and Statement of Farming Activities for Additional Farming Operations (T1164 or T1274) - for AgriStability and AgriInvest participants.

Incorporated Entities/Other:

- Financial Statements prepared by a licensed public accountant for your most recent complete year are required. If internally prepared statements are submitted, they must be supported by the Corporate Income Tax Form, T2, including the General Index of Financial Information (GIFI) or applicable AgriInvest/AgriStability Program Information forms.

Additional financial information/information to determine the viability of any project application may be required.