

Effective 30 September 2013

<p><b>POLICY CIRCULAR</b> <b>LATE REPLIES AND RESPONSES</b></p>
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At its meeting of 24 July 2013, the Board considered the increasing propensity of parties to ignore the timelines for filing Respondents' Replies and Applicants' Responses with the Board. This lack of attention to the Board's timelines is causing delays in the efficient and fair processing of matters before the Board. Therefore, effective immediately, the Board will not accept any such late filings. A late filing is considered to be any Reply and/or Response received by the Board beyond the time limits prescribed in the Labour Relations Board's Rules of Procedure or any extension of time granted by the Chief Executive Officer. Any party seeking to file such a late Reply or Response shall provide the Board with written justification for the proposed late filing in a supporting affidavit prior to the expiration of the time limit for filing that Reply or Response. The Board will not exercise its discretion to accept late filings simply as a matter of course.

The Board anticipates that the foregoing change will provide for greater efficiency, fairness and certainty in the processing of applications before the Board.

Sheilagh M. Murphy  
Chairperson