

CIRCULAR

To: Municipalities, Local Service Districts & Master Specification Holders

Re: Changes to DMA Supplementary General Conditions

Date: June 4, 2012

Supplementary General Conditions

For those projects that have not yet been tendered, please be advised that effective immediately the following changes have been made to the Department of Municipal Affairs' Supplementary General Conditions:

Refer to SGC 8.0 TENDER SURETY AND BONDING,

Change the following to read:

- SGC 8.2: In the first paragraph of 3(a), reword second last sentence to: "An approved certified cheque may be substituted in lieu of the bid bond on projects under \$250,000 only".
- SGC 8.4: In second paragraph of 3(b) reword first sentence to: "For contracts under \$250,000 only, in lieu of Performance Bond, the Minister may accept at his sole discretion an approved certified cheque for ten percent (10%) of the tender amount."
- SGC 8.6: In second paragraph of 3(c) reword first sentence to: "For contracts under \$250,000 only, in lieu of the Labour and Materials Bond, the Minister may accept at his sole discretion an approved certified cheque for ten percent (10%) of the tendered amount."

REASON:

To allow for increasing of the threshold for the acceptance of Cash Tender Surety and Bonding from the current limit of \$100,000 to \$250,000.

Refer to SGC 20.0 MASTER SPECIFICATIONS

Delete SGC 20.0 in its entirety.

Municipal Water, Sewer and Roads Master Construction Specifications

1. Refer to USER'S GUIDE, page 2 of 6:

Delete second paragraph in its entirety and replace with:

“THESE PROJECT DOCUMENTS HAVE BEEN PREPARED FOR USE WITH AND REQUIRE BEING READ IN CONJUNCTION WITH the *Municipal Water, Sewer and Roads Master Construction Specifications*”, LATEST REVISION, AS PUBLISHED BY THE DEPARTMENT OF MUNICIPAL AFFAIRS PROVINCE OF NEWFOUNDLAND AND LABRADOR. THIS PUBLICATION IS AVAILABLE ON THE DEPARTMENT'S WEB SITE UNDER PUBLICATIONS AT THE FOLLOWING LINK:

<http://www.ma.gov.nl.ca/ma/publications/index.html>

2. Refer to USER'S GUIDE, page 3 of 6:

Delete item .11 in its entirety and replace with:

State that the fee for the Tender Documents will be as indicated in the advertisement.

3. Refer to USER'S GUIDE, page 3 of 6:

Change item .13 to read:

State in bold letters, that: “**The Tender Documents shall be read in conjunction with the *Municipal Water, Sewer and Roads Master Construction Specifications*, latest revision, as published by the Department of Municipal Affairs Province of Newfoundland and Labrador. This publication is available on the Department's web site under Publications at the following link;**

<http://www.ma.gov.nl.ca/ma/publications/index.html>

4. Refer to USER'S GUIDE, pages 4, 5 & 6 of 6:

On the three sample advertisements, REVISE the second/third paragraph to read:

“**The Tender Documents shall be read in conjunction with the *Municipal Water, Sewer and Roads Master Construction Specifications*, latest revision, as published by the Department of Municipal Affairs Province of Newfoundland and Labrador. This publication is available on the Department's web site under Publications at the following link:**

<http://www.ma.gov.nl.ca/ma/publications/index.html>

5. Refer to SCHEDULE OF QUANTITIES & PRICES, page 13 of 14:

Delete “**Dept of Municipal Affairs; Spec. Set No. (found on inside cover of Master Specs.) _____**”

Other related issues:

1. Prime Consultants should refer to the Master Specifications in their Table of Contents.
2. The project Title Page will include the following REVISED statement:

“THESE PROJECT DOCUMENTS HAVE BEEN PREPARED FOR USE WITH AND REQUIRE BEING READ IN CONJUNCTION WITH THE *Municipal Water, Sewer and Roads Master Construction Specifications*”, LATEST REVISION, AS PUBLISHED BY THE DEPARTMENT OF MUNICIPAL AFFAIRS PROVINCE OF NEWFOUNDLAND AND LABRADOR. THIS PUBLICATION IS AVAILABLE ON THE DEPARTMENT’S WEB SITE UNDER PUBLICATIONS AT THE FOLLOWING LINK:

<http://www.ma.gov.nl.ca/ma/publications/index.html>

3. All future revisions to the *Municipal Water, Sewer and Roads Master Construction Specifications* will be as noted on the Department’s web site. No other written notification will be forthcoming.



CLUNEY MERCER, P. ENG.
Assistant Deputy Minister
Municipal Engineering & Planning Branch

/jl

cc: Mr. Randy Dillon, P. Eng.
cc: Mr. Cory Grandy, P. Eng.
cc: Mr. Frank Huxter, P. Eng.

cc: Mr. Dan Hynes, P. Eng.
cc: Mr. Dan Noseworthy