

COR/2024/05066

CIRCULAR

To: All Municipalities, Local Service Districts, Consultants, Inuit Community Governments, Professional Municipal Administrators of NL, Municipalities Newfoundland Labrador, Heavy Civil Association NL, Newfoundland and Labrador Construction Association

Re: Changes to MI Master Specification

Date: May 21, 2024

This circular is to serve as notice of changes to the Municipal Water, Sewer and Roads Master Construction Specifications (the “Master Specifications”) from the Municipal Infrastructure Division (MI).

1. Use of the revised Master Specifications is effective June 3, 2024.

Projects funded by MI must use the Master Specifications as of the date of this circular. Projects currently ready for posting to MERX may continue to use the previous version of the Master Specifications, but **those published for solicitation on MERX after May 31, 2024, must use the revised Master Specifications.** The revised Master Spec is available on MI’s website. Specific Master Specification changes of note are:

a. Revised Equipment Rental Rate Schedule

Based on consultation with industry in regard to cost increases, MI has updated the values for 18-9 Survey Equipment. This Equipment Rental Schedule is available on MI’s website.

<https://www.gov.nl.ca/ti/mi/mwsr/#spec>

Description of info point “b”.

b. Tracked Changes

Other revisions to the individual specification sections will be noted in a track changes version of the Master Specification available on the website. A list of Revisions will also be published on the website shortly.

c. Highway Design and Construction Specification Book Updated

Various sections of the Highway Design and Construction Specification Book have been recently updated. The MI Master Specification references some of the sections that were updated. A summary of the HDC updates can be found here: <https://www.gov.nl.ca/ti/hdc/highway-specification-book/>

2. Standard Forms

a. New forms

Form 1 Request for Information (RFI)

Form 3 Equal or Substitute Product Request

b. Updated forms

Several existing forms were updated to match specification requirements and MI processes. Many of the forms have two formats, a pdf and either a .docx or .xlsx version.

3. Front End Updates

a. Updates to Instructions to Bidders

Add to ITB 25 Period of Work:

(c) Unless otherwise specified or approved by the Owner, the contractor shall be mobilized and on the work site ten (10) business days after execution of a formal agreement with the Owner.

Delete from ITB 15 Substitution of Materials:

(d) In relation to Specification 01015 Materials & Equipment Delivered to Site, items that cannot be returned to the supplier MUST be noted before the submission deadline to the Owner (with the approximate cost) and the Owner will issue an amendment instructing on how to payment is to be made for unused (full) lengths.

b. Update to Supplementary General Conditions

Add SGC 7.0 – As-Builts

In reference to GC 1.13 Substantial Performance, GC 21 Certificates and Payments, and Section 01720, the recording of the as-built conditions are required to be submitted for review prior to the issuance of the Substantial Performance Certificate. This forms part of the requirement to be deemed substantially performed.

4. Suggestions for edits to MI's Master Specification

As a reminder, MI has recently published a Specification Change Request form, available online. This form is used should MI Master Specification users want to suggest an edit to the MI Master Specification. This form is available at the link below.

<https://www.gov.nl.ca/ti/mi/guidelines-and-policies/#forms>

Instructions for use and submission are found on the form.

MI's Front End, Master Specification, Standard Forms, and Standard Drawings are available online at <https://www.gov.nl.ca/ti/mi/mwsr/>

Sincerely,



Kim Kieley, P. Eng., FEC
Director – Municipal Infrastructure
Transportation and Infrastructure