



GOVERNMENT OF  
NEWFOUNDLAND AND LABRADOR

Department of  
Municipal and Provincial Affairs

**CIRCULAR**

**To:** All Consultants  
**Re:** Digital Data Specification  
**Date:** June 17, 2003

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The Municipal Engineering Services Division of the Department of Municipal and Provincial Affairs has developed a digital data specification for all as-built documents, in compliance with the Municipal Information Management System (MIMS). This specification provides for the collection of standard infrastructure symbology and attributes collected on the georeferenced 1:2,500 provincial community map base.

In order to expedite this initiative, digital maps and technical support are available from the Department of Municipal and Provincial Affairs' headquarters in St. John's. AutoCAD tools for data development and documentation are available on the attached CDROM, which contains a description of the use of the enclosed AutoLISP program, and As-Built feature tables. The contact for this material will be Wayne Evans, who can be reached at 729-5404 (WEVANS@GOV.NL.CA) while technical support is available from Perry Murphy at 729-2494 (PMURPHY@GOV.NL.CA).

The Department of Municipal and Provincial Affairs strongly believes that adoption of the standards will facilitate planning and operations, and is in the best interest of municipalities. These standards shall be implemented immediately, and will apply to all as-built documents created after July 1, 2003. Documents are to be submitted to our regional offices for compliance check, and failure could result in delays in obtaining approval to tender on future municipal engineering projects.

A handwritten signature in blue ink that reads "Wayne Churchill".

**WAYNE CHURCHILL, P. ENG.**  
**Assistant Deputy Minister**  
**Engineering Services**

cc: Mr. Wayne Evans

Attach.

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