

COR/2013/06978

CIRCULAR

To: All Municipalities, Regional Service Boards, LSDs, Consultants and Inuit Community Governments

Re: Launch of Municipal Support Information System (MSIS)

Date: August 29, 2013


In an effort to simplify and streamline processes, and to offer better service to councils, committees and consultants, the Department of Municipal Affairs is launching a new on-line project management system for its Municipal Infrastructure Programs. The new system is called the "Municipal Support Information System" or MSIS.

The new system will be accessed through the Internet, using a secure login/password. It will allow users to complete an electronic Municipal Capital Works/ Multi Year Capital Works funding application request form, and attach multiple documents as part of the funding request process. This will eliminate the need to use the Federal SIMSI application system for Municipal Capital Works and Multi-Year applications. Users will also be able to submit progress claim reports for approved projects to the Department for timely processing.

The new system will launch in late-September 2013. A number of training resources are being prepared to assist users upon launch of the system. A small select group of communities and consultants will be pilot testing the new system on August 29, 2013 to help inform specific training needs for external users. The Department of Municipal Affairs will send a further communication with additional information, as well as details on how users can obtain usernames and passwords in the coming weeks.

/jl

Sincerely,



CLUNEY MERCER, P. Eng.
Assistant Deputy Minister
Municipal Engineering and Planning Branch