

INFORMATION CIRCULAR

To: All Municipalities, Local Service Districts, Consultants, and Inuit Community Governments, PMA. MNL

Re: Legislative Requirements for Notice of Award of Contract

Date: February 22, 2022

The Public Procurement Act and Regulations require that all awards of contract are publically posted with 30 days of an award being made. The method of posting is internal to the electronic procurement system MERX and Ultimate Recipients of funding do not have the ability to make such a post.

As outlined in the Approval to Award Contract letter from this department to the Ultimate Recipient, the Regional Engineer is to be copied on all notice of awards to successful proponents.

The Notice of Award to the Contractor may be issued by the Ultimate recipient or their Consultant. Upon receipt of this letter, the Regional Engineer will publish the award in MERX on the Ultimate Recipients behalf.

Recently, we have not been receiving copies of the Notice of Award, please ensure the appropriate Regional Engineer (below) is copied on all award letters.

If you have any questions or concerns, please reach out to your local Regional Office:

Mr. Inayat Rehman, P. Eng.
Eastern Regional Office
(709) 729-5337
InayatRehman@gov.nl.ca

Mr. Wilf Maloney, P. Eng.
Central Regional Office
(709) 256-1055
WilfMaloney@gov.nl.ca

Mr. Chris Power, P. Eng.
Western Regional Office
(709) 637-2491
ChrisPower@gov.nl.ca

Mr. Ehsan Khan, P. Eng.
Labrador Regional Office
(709) 896-2942
EhsanKhan@gov.nl.ca

Sincerely,



Kim Kieley, P. Eng., FEC
Director – Municipal Infrastructure
Transportation and Infrastructure