

INFORMATION CIRCULAR

**To: All Municipalities, Local Service Districts, Engineering and Architectural Consultants,
Regional Service Boards and Inuit Community Governments**

Re: Revised Project Status Report Template

Date: June 24, 2016

I refer to our recent Circular dated June 21, 2016 regarding changes in the Harmonized Sales Tax (HST) and Provincial Sales Tax (PST) rebate to municipal infrastructure projects.

In addition to the information provided in that Circular, please note that for costs incurred after July 1, 2016 a revised project status report template will need to be used to reflect the changes to the HST and PST rebate that were outlined in the June 21, 2016 Circular. The revised status report template can be found on the Departments website (http://www.ma.gov.nl.ca/capital_works/cwfunding.html), **effective July 1, 2016**, in the format below.

[Project Status Report and Certificate of Payment](#) (Costs incurred prior to July 1, 2016)

[Project Status Report and Certificate of Payment](#) (Costs incurred July 1, 2016 onwards)

The project status report template that is currently on the website will remain there to allow for the submission of status reports for costs prior to July 1, 2016.

Questions regarding this circular can be directed to the appropriate **Regional Engineer/Office** listed below

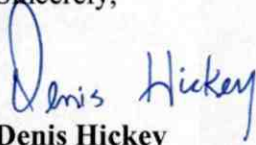
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Sincerely,



Denis Hickey
Manager of Federal & Provincial Programs
Municipal Infrastructure and Engineering Branch

/jl

cc: Mr. Ian Duffett, P. Eng.
cc: Mr. Ehsan Khan, P. Eng.
cc: Mr. John O'Leary
cc: Mr. Dave Dewling, NLAA

cc: Regional Directors
cc: Regional Managers
cc: Regional Engineers