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GOVERNMENT OF
NEWFOUNDLAND AND LABRADOR

Department of
Municipal and Provincial Affairs

F-CIRCULARS-mun.
- L.S.D's
-CONSULTANTS

OCT 19 2005

Circular

C- Tenders-Gen

All Municipalities, Local Service Districts and Consultants

Submitted Tenders

It has come to the Department of Municipal and Provincial Affairs' attention that requests to view submitted tenders are being made by the public. If council or committee is asked to provide information with respect to the details of a submitted tender they should seek legal advice.

It is the Department's recommendation that the only data released to the public with respect to the submitted tenders is:

- The name of the companies submitting tenders
- The value of their submitted tender
- The type of security provided
- If the documents constitutes a properly submitted tender

The submitted tender documents should be treated as proprietary information, the release of which could damage the submitting company's competitiveness and, therefore, should be protected from public scrutiny.

Cyril McCarthy, P. Eng.
Chief Regional Engineer (A)

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